



## Shoviv OST to PST



**Shoviv OST to PST - Exports OST to PST, Live Exchange, Office 365**

**Save selected OST File items to EML/MSG**



## Table of Contents

1. About Shoviv OST to PST
  - 1.1 Introduction
  - 1.2 Key Features
  - 1.3 System Requirements
2. Installation and Uninstallation
  - 2.1 Installation
  - 2.2 Uninstallation
3. User Interface
  - 3.1 Introduction
  - 3.2 Ribbon Bar
  - 3.3 Folder View
  - 3.4 Item View
  - 3.5 Item Preview
4. Add and Close OST
  - 4.1 Add OST Files
  - 4.2 Close OST Files
5. Save Items From
  - 5.1 Folder View
  - 5.2 Items View
6. Save Attachments From
  - 6.1 Folder View
  - 6.2 Item Attachments View
7. Export OST file
  - 7.1 In Exchange Server
  - 7.2 In Office 365
8. Export Multiple OST Files
  - 8.1 In Outlook PST
  - 8.2 In Live Exchange Mailbox
  - 8.3 In Office 365 Mailbox
9. Tools
  - 9.1 Search
10. Help
  - 10.1 About OST Recovery
  - 10.2 Visit Home Page
  - 10.3 Support
11. Activation
  - 11.1 Activate License
12. Buy Now
  - 12.1 Buy Now
13. Legal Notice
  - 13.1 Copyright
  - 13.2 Trademarks
  - 13.3 Disclaimer
  - 13.4 License Agreement



## Introduction to Shoviv OST to PST

Shoviv OST to PST offers a complete solution to recover damaged Microsoft Outlook Offline Storage (OST) files. The Software recovers corrupted/damaged .ost files. The software scans the corrupted .ost file extensively and then extracts emails, related attachments of the emails and then save it as a new usable PST file.

- Scan OST file and so all folder hierarchy in tree view
- Click on the folder then show all message in list view and also show deleted messages if available.
- When you select an item from item list then item message, item property, recipient list and attachment list will show in the preview panel.
- In preview view, "Subject", "From", "To", "Body", Attachment list and Recipient list will be shown.
- Check the attachment of item from attachment tab of preview panel.



## Key Features

### Unique Features

- **Export Multiple OST files into Office 365/Exchange Server/ PST files at one go.**
- **Automated as well as manual mailbox mapping respective to the username of OST file with Office 365/Exchange Server mailboxes.**

1. Add multiple OST file with no size limit.
2. Recover folders, emails, calendar events, contacts, tasks, notes, drafts etc.
3. Recover attachments, images, text files etc.
4. Recover large OST file(s) with no size limit.
5. Save selected attachments and open attachments from preview view.
6. Save selected item(s) from list view in multiple format like msg, eml, html, vcard, vcal cal,msg unicode etc.
7. Open selected item(s) in outlook from item view.
8. Save selected item's attachments in disk.
9. Save Selected folder's items in multiple format msg, eml, html, vcard, vcal cal,msg unicode etc.
10. Save Selected folder's items attachments to the local disk.
11. We can see deleted items as well along with undeleted items(trash folder recovery).
12. Export OST file in PST file.
  - Export in existing PST.
  - Export in new PST with password protection.
  - Export in new PST with split feature between 100 MB to 51200 MB and 1 GB to 50 GB.
  - Filter items with message class and date range filter option.
13. Export multiple OST files in live exchange mailbox.
14. Export individual OST file in live exchange public folder.
15. Export individual OST file in live exchange Archive Mailbox.
16. Export multiple OST files in office 365 Mailboxes.
17. Export individual OST file in office 365 public folder.
18. Export individual OST file in office 365 archive mailbox.



## Shoviv OST to PST

19. search a particular item(s) based on subject, from, cc, to, bcc and read or unread message. Also Search item(s) based on attachment name, attachment type, message class, message date.
20. Supports both 32 bit and 64 bit outlook version.
21. Supports Exchange Server 2000/2003/2007/2010/2013/2016.
22. Support latest Microsoft Office 365 server.



## System Requirements

### Basic System Requirements:

- Pentium Class Processors
- Minimum 256 MB RAM
- 100 MB free space for software installation

**Supported Operating Systems (32/64-bit version) :** Supports Windows XP, 2000, 2008, 2010, 7, Vista, Windows 8 Windows 8 Pro, Windows 8 Enterprise, Windows 8 OEM, Windows 8.1, Windows 8.1 Pro, Windows 8.1 Enterprise, Windows 10 Home, Windows 10 Pro, Windows 10 Pro Education, Windows 10 Enterprise, Windows 10 Enterprise LTSC, Windows 10 Education, Windows Server 2012 Foundation, Windows Server 2012 Essentials, Windows Server 2012 Standard, Windows Server 2012 Datacenter, Windows Server 2012 Foundation, Windows Server 2012 R2 Foundation, Windows Server 2012 R2 Essentials, Windows Server 2012 R2 Standard, Windows Server 2012 R2 Datacenter, Windows Server 2017 Essentials, Windows Server 2017 Standard, Windows Server 2017 Datacenter

**Virtual Environments Supports :** 1.0x, 2.x, v6.0x, 2007, ESX4.0, ESXi

**MS Outlook Platforms Supports -** Supports Microsoft Outlook 2000, 2003, 2007, 2010, 2013, and 2016 (32/64 bit versions).

**Supported Exchange server –** 2000,2003,2007,2010,2013 and 2016 (32/64 bit versions).

### Exchange server supported with Outlook version:

- For Microsoft® Exchange Server 2000 and Microsoft® Exchange Server 2003 (Microsoft Outlook 2000 or higher version of outlook is required).
- For Microsoft® Exchange Server 2007(Microsoft Outlook 2003, Outlook 2007, or Outlook 2010 is required.)
- For Microsoft® Exchange Server 2010(Microsoft Outlook 2003 or Outlook 2007 or outlook 2010 is required)



## Install The Software

To install the software first make sure that the software installer file is available on your computer. If the file is not available then you can download the file from our website - <https://www.shoviv.com>

Following are the steps to install the software.

- Double-click the Shoviv OST to PST installer file.
- Follow the instructions. When the installation process completes Then setup install completion screen will be appears on the software installation screen.
- Click the Finish button to launch the software.



## Uninstall The Software

There are two methods to Uninstall Shoviv OST to PST Software:

- Uninstall from Windows Start Menu
- Uninstall from Control Panel

### Uninstall from Windows Start Menu

- Click "**Start -> All Programs -> Shoviv for Exchange OST Recovery Software -> Uninstall Shoviv OST to PST Software**". A warning message will be displayed. • Click the "**Yes**" button to continue uninstalling the Shoviv OST to PST Software. The "**Shoviv OST to PST Software was successfully removed from your computer**" message will be displayed.
- Click the "**Ok**" button to complete the Shoviv OST to PST Software un-installation process.

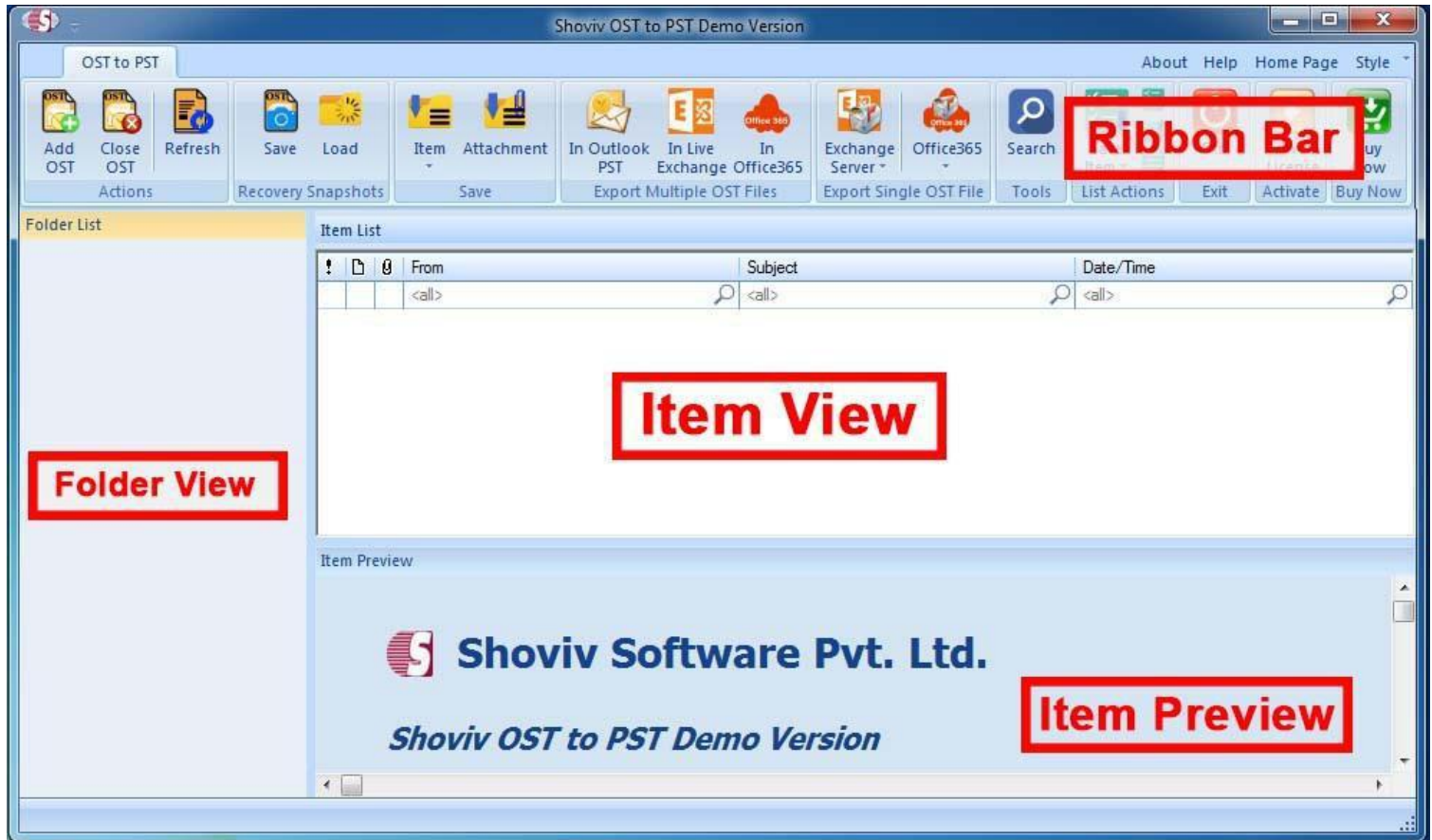
### Uninstall from Control Panel

- Click "**Start -> Control Panel**". The Control Panel window appears.
- Double-click the "**Add or Remove Programs**" icon. A list of the programs installed on your computer appears.
- Select "**Shoviv OST to PST Software**" and click the "**Remove**" button. A warning message will be displayed.
- Click the Yes button to continue uninstalling the Shoviv OST to PST Software. The "Shoviv OST to PST Software was successfully removed from your computer" message will be displayed.
- Click the OK button to complete the Shoviv OST to PST Software un-installation process.



## Introduction

Ribbon Bar is top level bar in user interface. It contains a menu called "OST to PST".



User Interface of Shoviv OST to PST contain three

### sections 1. Folder View

- Display the folders of added OST file(s).
- Folder contains option Add OST, Close OST, Refresh, Save Item, Save Attachment, Export in Outlook PST, Export in Exchange Server, Export in Office365.

### 2. Item View

- Display the items of OST folder(s).
- Item view contains three option Open Item, Save Item, Save Attachment and Select All.

### 3. Item Preview

- Display the message body, Item Property, Recipient list, Attachment list of the item



# Shoviv OST to PST

The screenshot shows the 'Shoviv OST to PST Demo Version' application window. The interface includes a menu bar with 'About', 'Help', 'Home Page', and 'Style'. Below the menu is a toolbar with various icons for actions like 'Add OST', 'Close OST', 'Refresh', 'Save', 'Load', 'Item', 'Attachment', 'In Outlook PST', 'In Live Exchange Office365', 'Exchange Server', 'Office365', 'Search', 'Save Item', 'Open', 'Save Attachment', 'Select All', 'Exit', 'Activate License', and 'Buy Now'. The main area is divided into three panes: a 'Folder List' on the left showing a tree view of folders like 'Notes', 'Outbox', and 'Sent Items'; a central pane titled 'Sent Items: <Item Count = 52>' displaying a table of email items; and an 'Item Preview' pane at the bottom showing details for a selected item.

From	Subject	Date/Time
<all>	<all>	<all>
outlook71	安徽定远人	Wed 10/05/2016 10:40 AM
outlook71	安徽定远人	Wed 10/05/2016 10:40 AM
outlook71	王子平	Wed 10/05/2016 10:39 AM
outlook71	王子平	Wed 10/05/2016 10:39 AM
outlook71	王子平	Wed 10/05/2016 10:39 AM
outlook71	王子平	Wed 10/05/2016 10:39 AM
outlook71	数百英里	Wed 10/05/2016 10:29 AM
outlook71	数百英里	Wed 10/05/2016 10:29 AM
outlook71	数百英里	Wed 10/05/2016 10:29 AM

Item Preview

detch Date: Wed 10/05/2016 10:...

Sent: outlook71

né le 18 juillet 1918 à Mvezo(province du Cap) et mort le 5 décembre 2013 à Johannesburg

Item Body | Item Property | Recipient | Attachment



## Ribbon Bar



## Actions

- **Add OST File** : Add corrupted and non-corrupted OST file for further processing.
- **Close OST File** : Close added multiple OST files.
- **Refresh** : Refresh the item view.

## Recovery Snapshots

- **Save** : If you take Recovery Snapshot of OST file scanning process then it reduces the time of scanning process in next time of the same file.
- **Load** : Load a previously saved snapshot from the specified location.

## Save

- **Save Item** : Save multiple folder's item(s) attachment in the disk with folder hierarchy.
- **Save Attachment** : Save multiple folder's item(s) attachment in the disk with folder hierarchy.



## Export Multiple OST Files

- **Outlook PST** : Export OST files items into Outlook PST.



# Shoviv OST to PST

- **Exchange Server** : Export Multiple folder of OST in live exchange Mailbox.
- **Office 365** : Export Multiple folder of OST in Office 365 Mailbox.

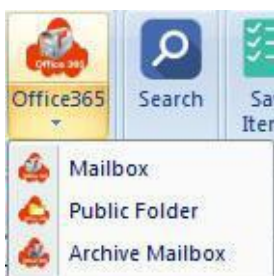


## Export Single OST File

- **Exchange Server** :
  - **Live Exchange Mailbox** : Export single folder of OST in live exchange mailbox.
  - **Live Exchange Public Folder** : Export single folder of OST in the live exchange public folder.
  - **Live Exchange Archive** : Export single folder of OST in live exchange archive.



- **Office 365**
  - **Office 365 Mailbox** : Export single folder of OST in Office 365 Mailbox.
  - **Office 365 Public Folder** : Export OST file's folders in Office 365 Public Folder.
  - **Office 365 Archive** : Export OST file's folders in Office 365 Archive mailbox.





## Tools

- **Search** :- The search option is used to search a particular item. you can search multiple folder's items. Search items based on subject, from, cc, to, bcc and read or unread message. Also search based on attachment's name, attachment's type, message class, message date.

## List Actions

- **Save Item** : Save multiple folder's items in the disk in multiple formats like msg, eml, rtf, VCard etc. with folder hierarchy.
- **Open** : Open the item in Outlook View.
- **Save Attachment** :- Save multiple folder's items attachments in disk using folder hierarchy.
- **Select All** :-Select items for save items or save the attachment.



## Exit

- **Exit** : click to exit from software.

## Activate

- **Activate License** : Activate software using the Order Number and Activation Key.

## Buy Now

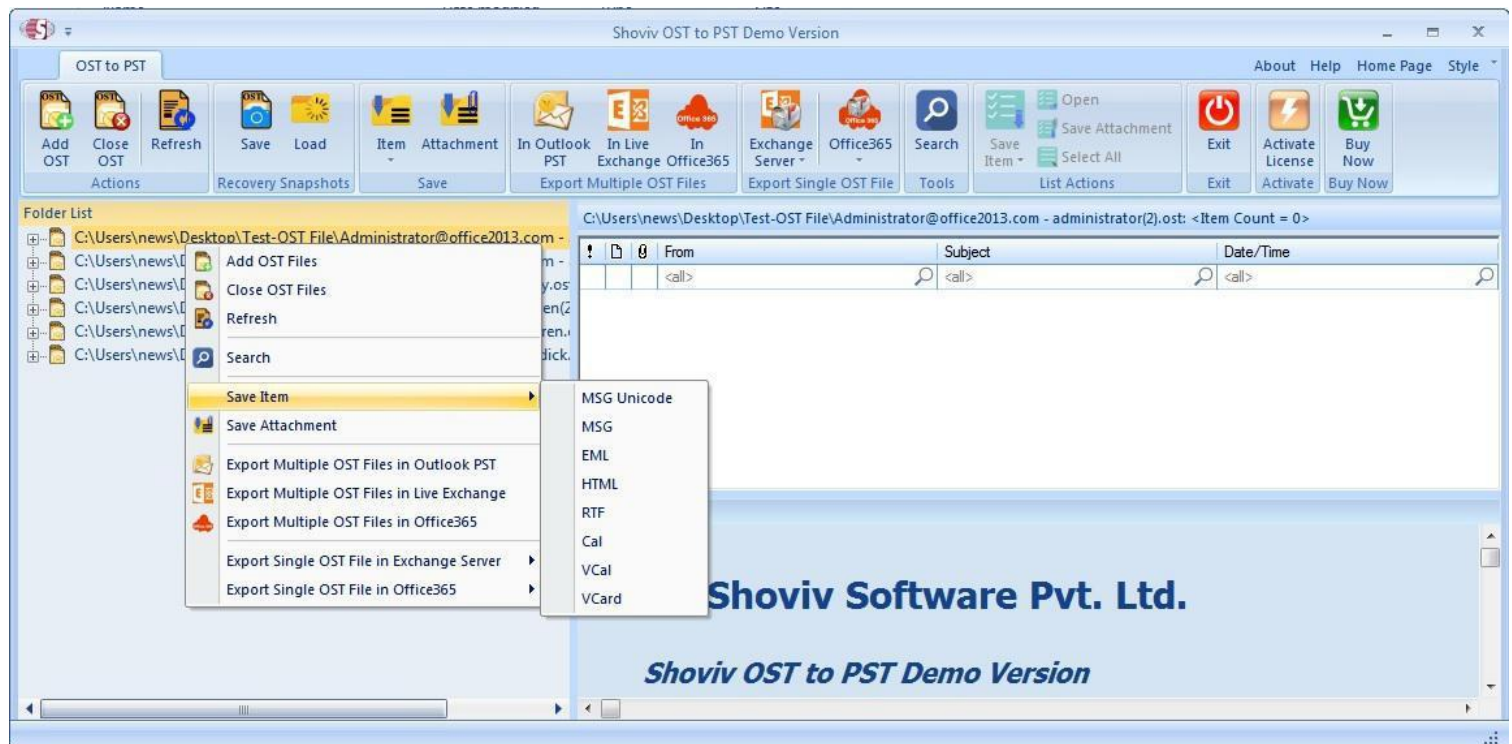
- **Buy Now** :Click here to buy the software.



## Folder View

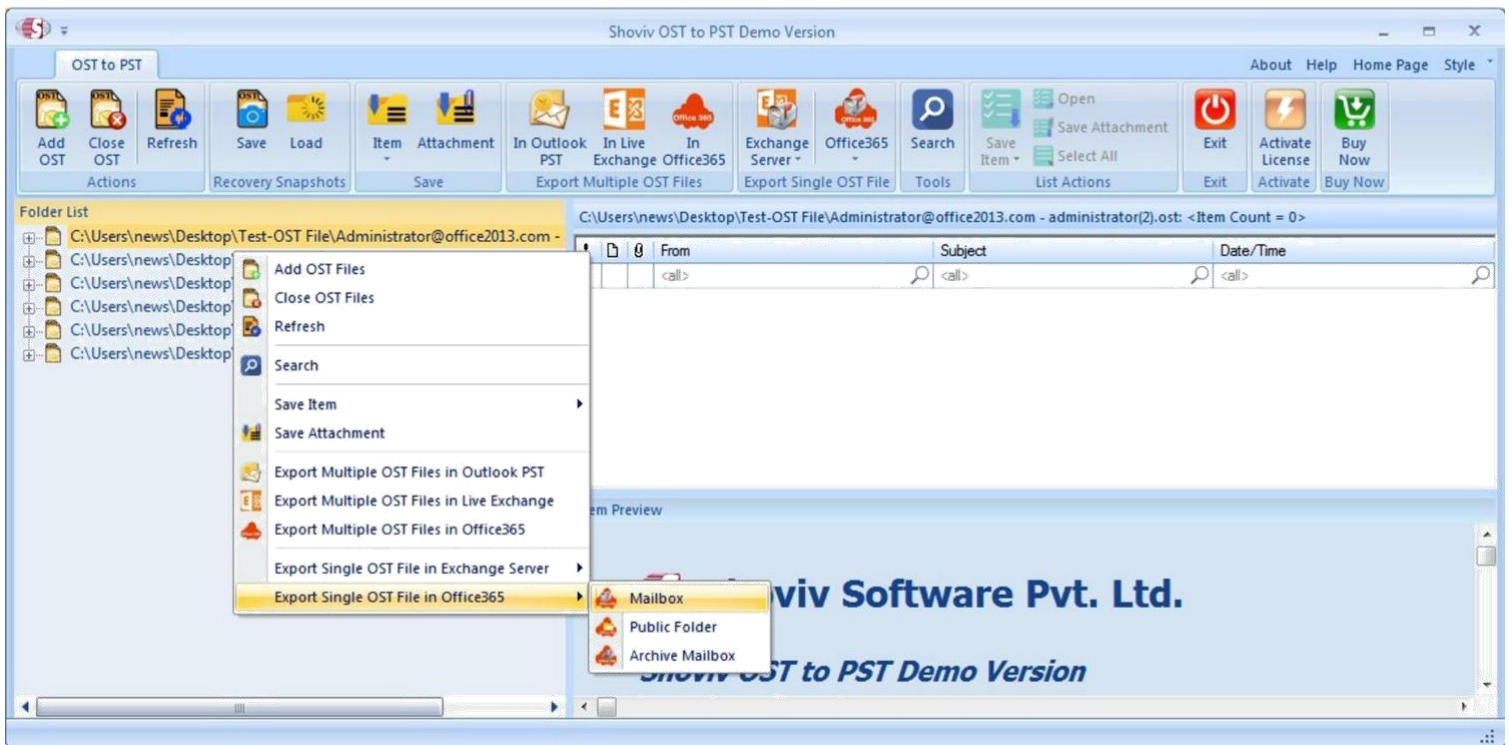
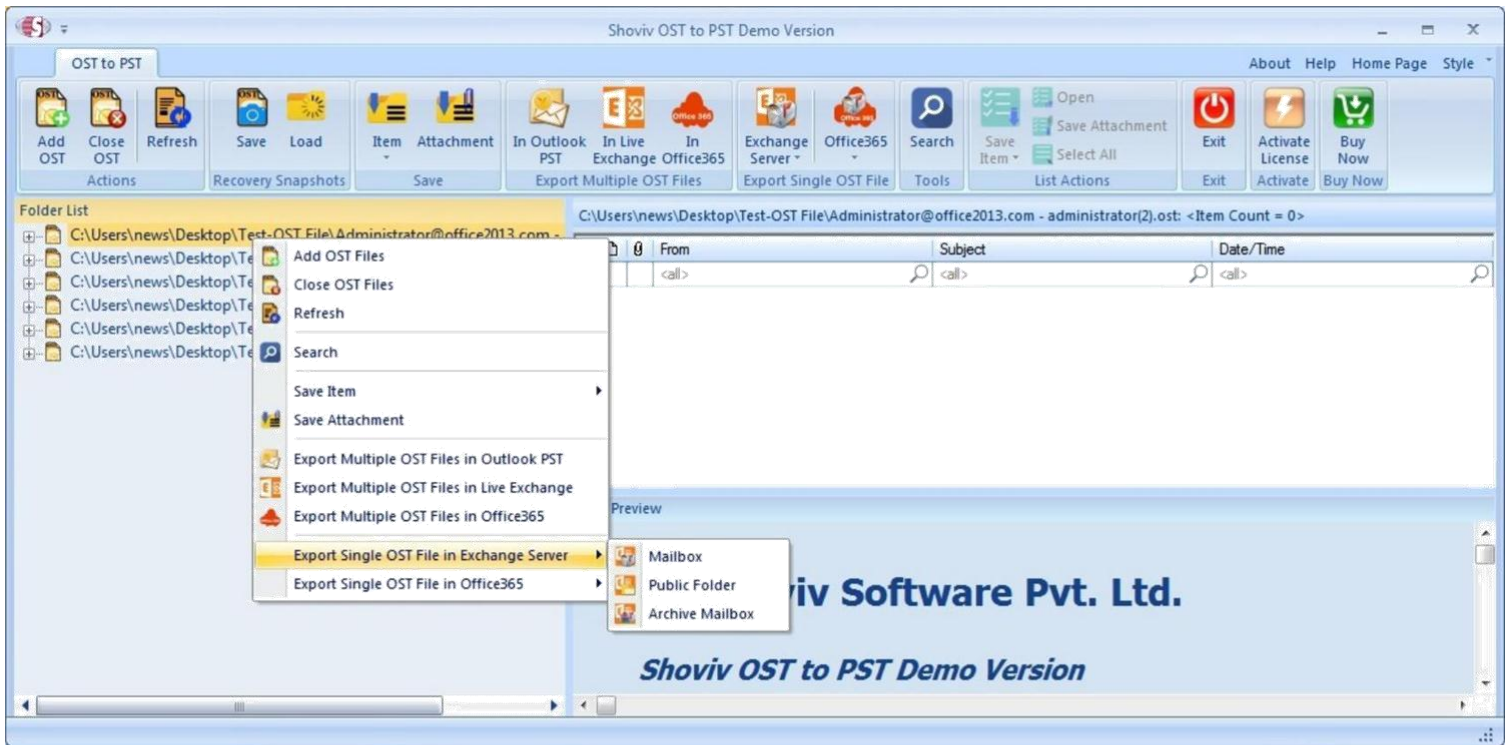
There are two ways to Add OST File, Close OST File, Refresh, Search, Save Item, Save Attachment, Export in PST, Export in Live Exchange and Office 365.

- **First Option** : Go to the Ribbon Bar folder Menu and select any one option as you want to use.
- **Second Option** : Right click on folder list and select any one option as you want to use.





# Shoviv OST to PST

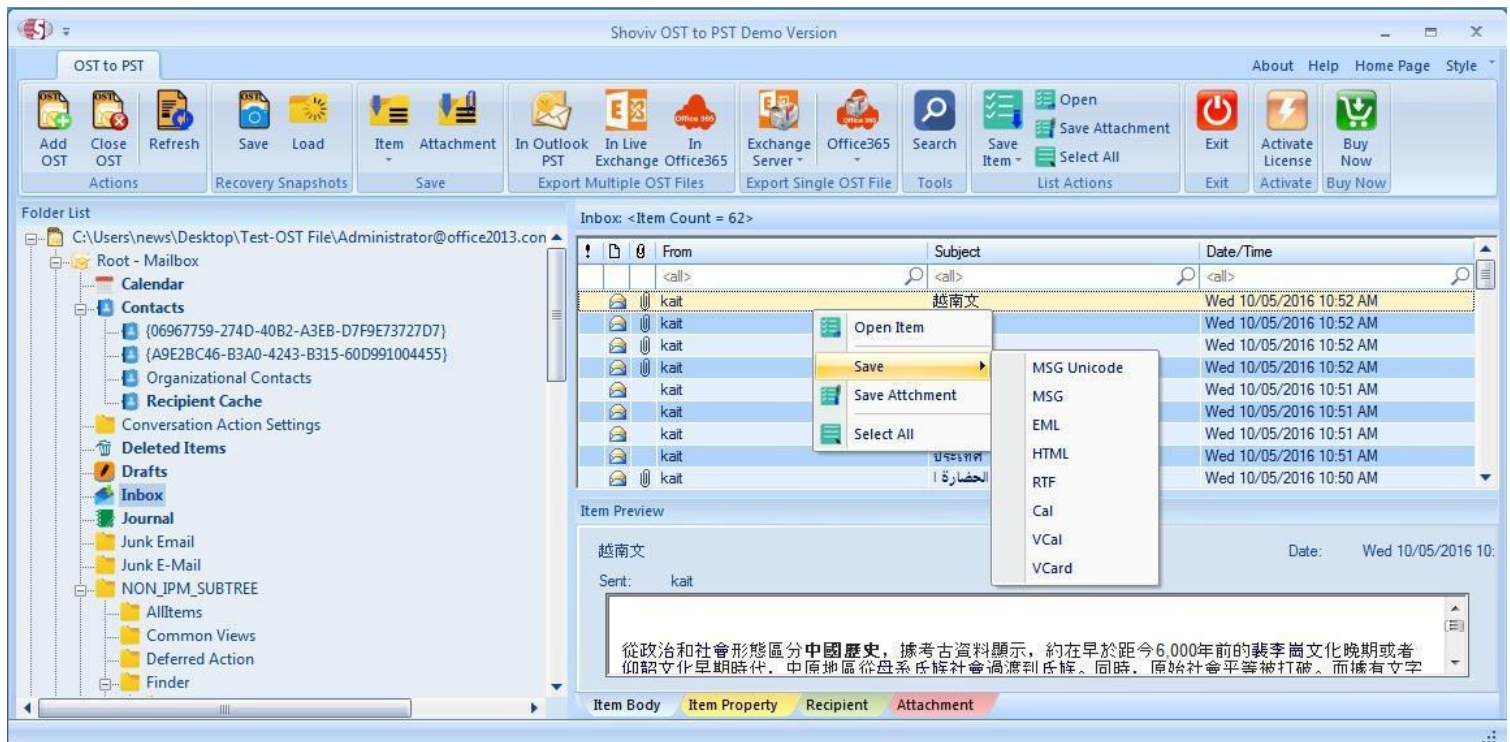




## Item View

1. There are two ways to Open, Save Item, Save Attachment and Select All.

- **First Option** : Go to the Ribbon Bar item Menu and select any one option as you want to use.
- **Second Option** : Right click on item list and select any one option as you want to use.





## Item Preview

To display the item's body in item body tab.

The screenshot shows the 'Item Preview' window with the 'Item Body' tab selected. The message subject is 'about problem in reciving message' and the date is 'Thu 07/14/2016 01:43'. The sender is 'kathy rose'. The message body contains the following text:

Dear Administrator,

I am having problem in reciving message form outside of organization , However the messages from inside organization are reciving properly and ic also cansend message to the person inside organization networ as well as outside of oragnization network plesae fix it as soon as possible i will be very thank full to you.

The bottom navigation bar shows 'Item Body' as the active tab, with other tabs being 'Item Property', 'Recipient', and 'Attachment'.

To display item's property in Item Property tab.

The screenshot shows the 'Item Preview' window with the 'Item Property' tab selected. It displays a table of properties:

Prop Tag	Prop Tag Name	Prop Type	Prop Value	Prop Value In Hex	Named
0x0017	PR_IMPORTANCE	PT_LONG	1		
0x001a	PR_MESSAGE_CLASS	PT_UNICODE	IPM.Note	49 00 50 00 4d 00 2e 00 4e...	
0x0023	PR_ORIGINATOR_DELIVE...	PT_BOOLEAN	FALSE		
0x0026	PR_PRIORITY	PT_LONG	0		
0x0029	PR_READ_RECEIPT_REQ...	PT_BOOLEAN	FALSE		
0x0036	PR_SENSITIVITY	PT LONG	0		

The bottom navigation bar shows 'Item Property' as the active tab, with other tabs being 'Item Body', 'Recipient', and 'Attachment'.

To display item's recipient list in Item Recipient tab.

The screenshot shows the 'Item Preview' window with the 'Recipient' tab selected. It displays a table of recipients:

Name	Address Type	Email Address	Type
Administrator	EX	Administrator@office2013.com	TO

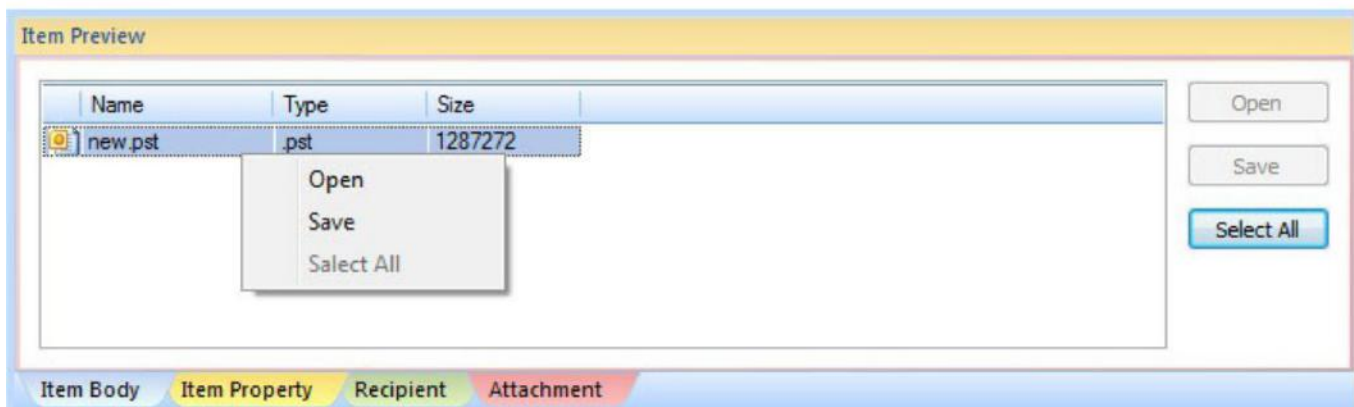
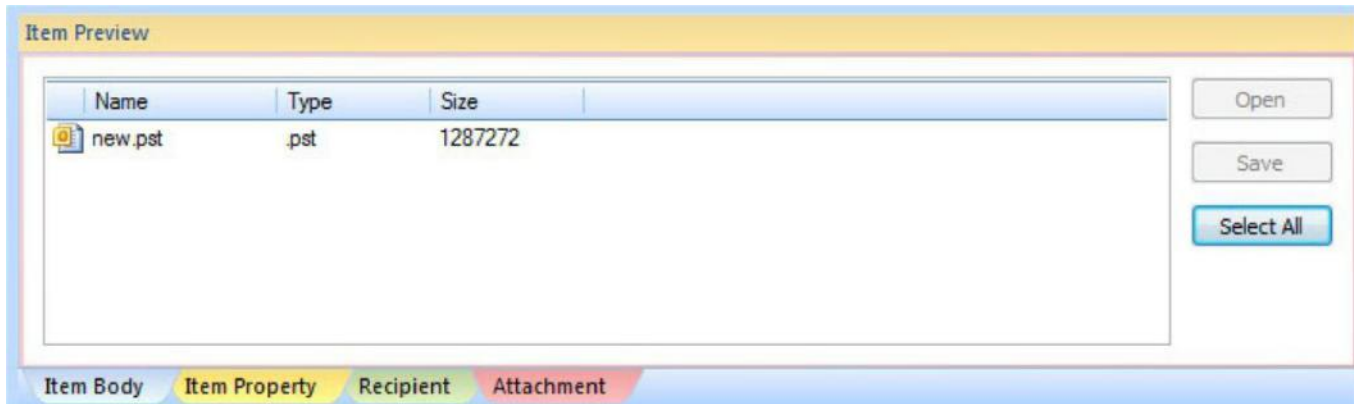
The bottom navigation bar shows 'Recipient' as the active tab, with other tabs being 'Item Body', 'Item Property', and 'Attachment'.



# Shoviv OST to PST

There are two ways to Open, Save and Select All attachment.

- **First Option** : Go to the Ribbon Bar attachment Menu and select any one option as you want to use.
- **Second Option** : Click on the attachment tab from item preview then right click on the attachment and select any one option as you want to use.

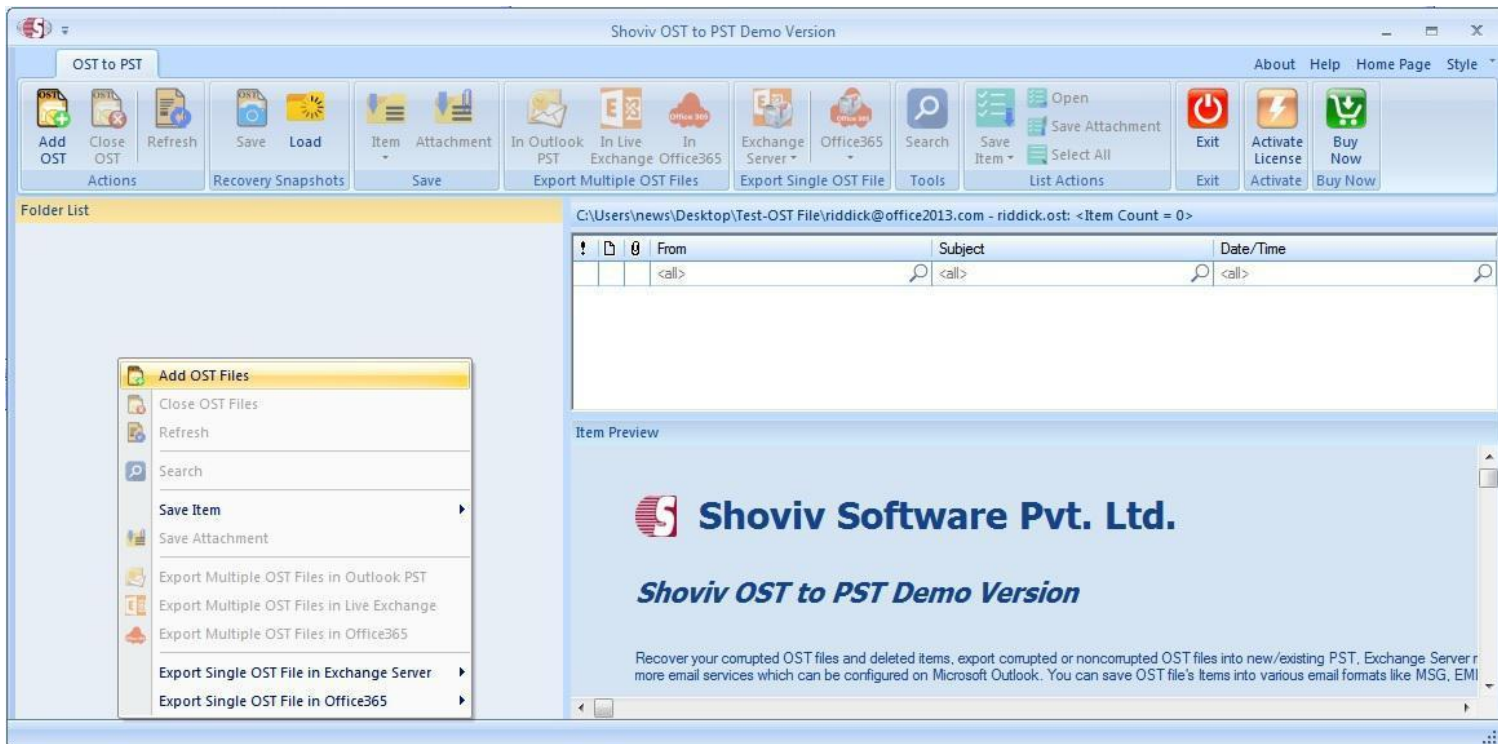




## Add OST Files

There are two ways to add corrupted or non-corrupted OST files.

- **First Option** : Go to the Ribbon Bar OST to PST menu and click on the "**Actions >> Add OST**" file option.
- **Second Option** : Right click on the folder list and select "**Add OST file**" option

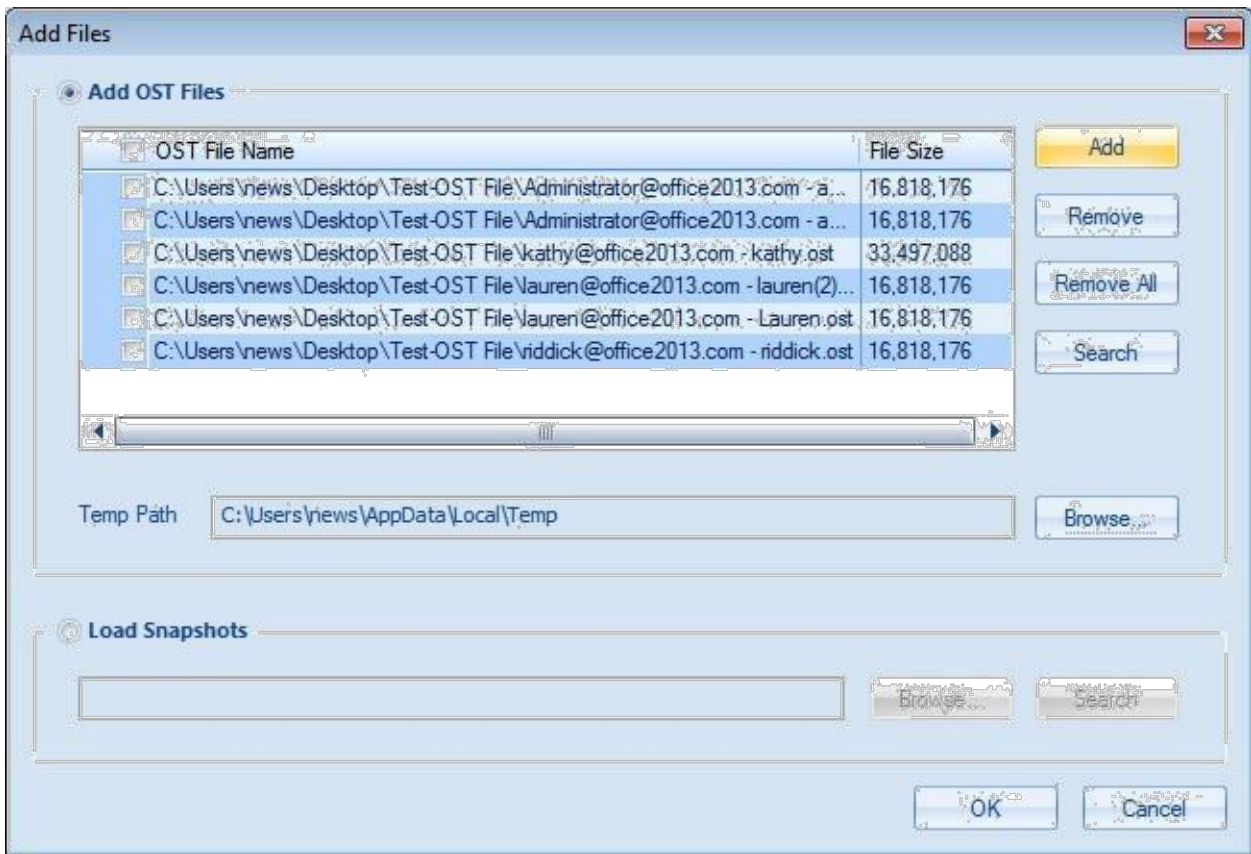


After clicking "Add OST" the "Add Files" Dialog will appear. Which have following options to add multiple OST files.

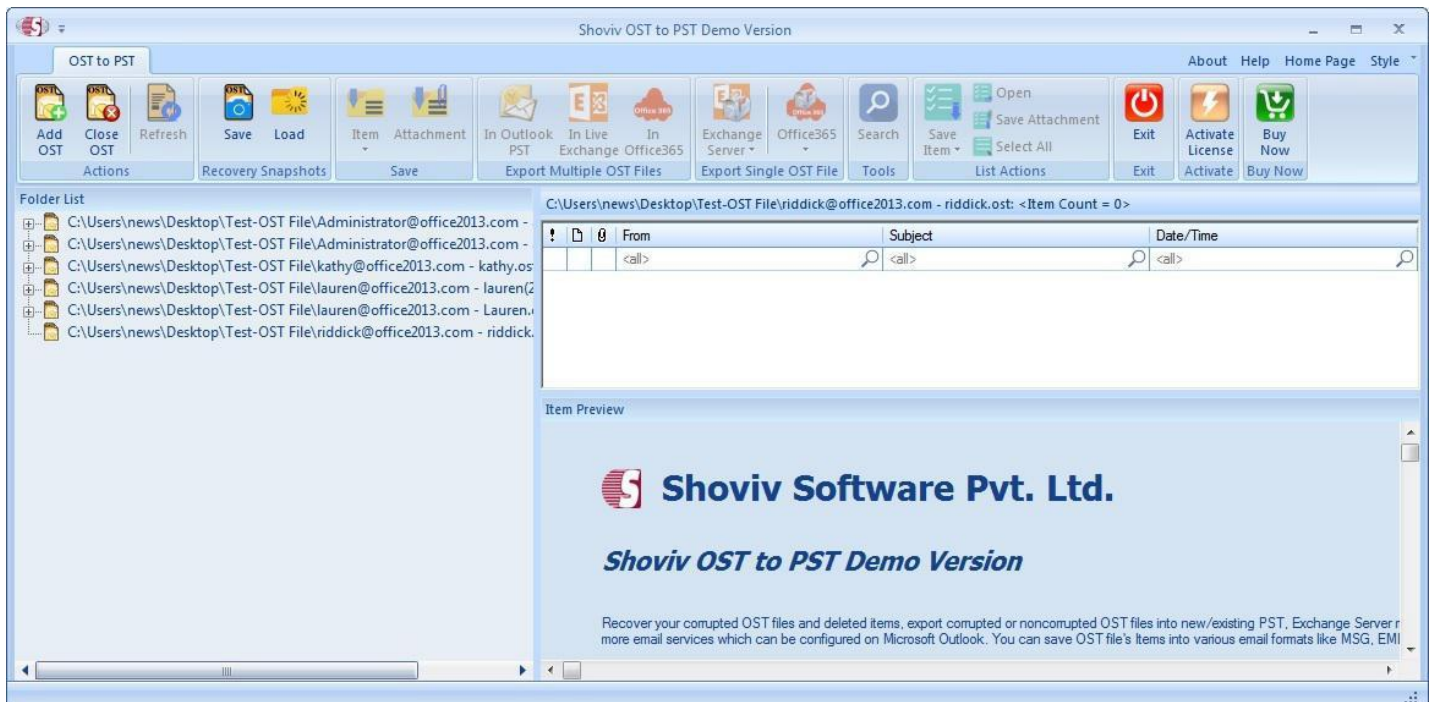
- **Add OST Files** : In this dialogue, there are Six components, four buttons, one list view and one file browser.
  - **List view** : The list view contains the selected ost files full path, to add the desire ost file you need to check the checkbox of that OST file.
  - **ADD** : This button helps you to browse the ost files from your local directory. you can select multiple OST files at a time from this option.
  - **Remove** : This button helps you to remove selected OST file from the list view.
  - **Remove all** : Use this button to remove all OST files from the list view.
  - **Temp Path** : Select temp path which will be used by the software to save temporary file during recovery process if you don't want to select any file it automatically selects default temp folder.



# Shoviv OST to PST



- **Load Snap Shots** : This option is used if you have performed ost file recovery previously using this software and stored snaps of that recovery process, this option helps you to save the time of ost recovery. you just need to load snaps of a previous recovery process and resume the process.

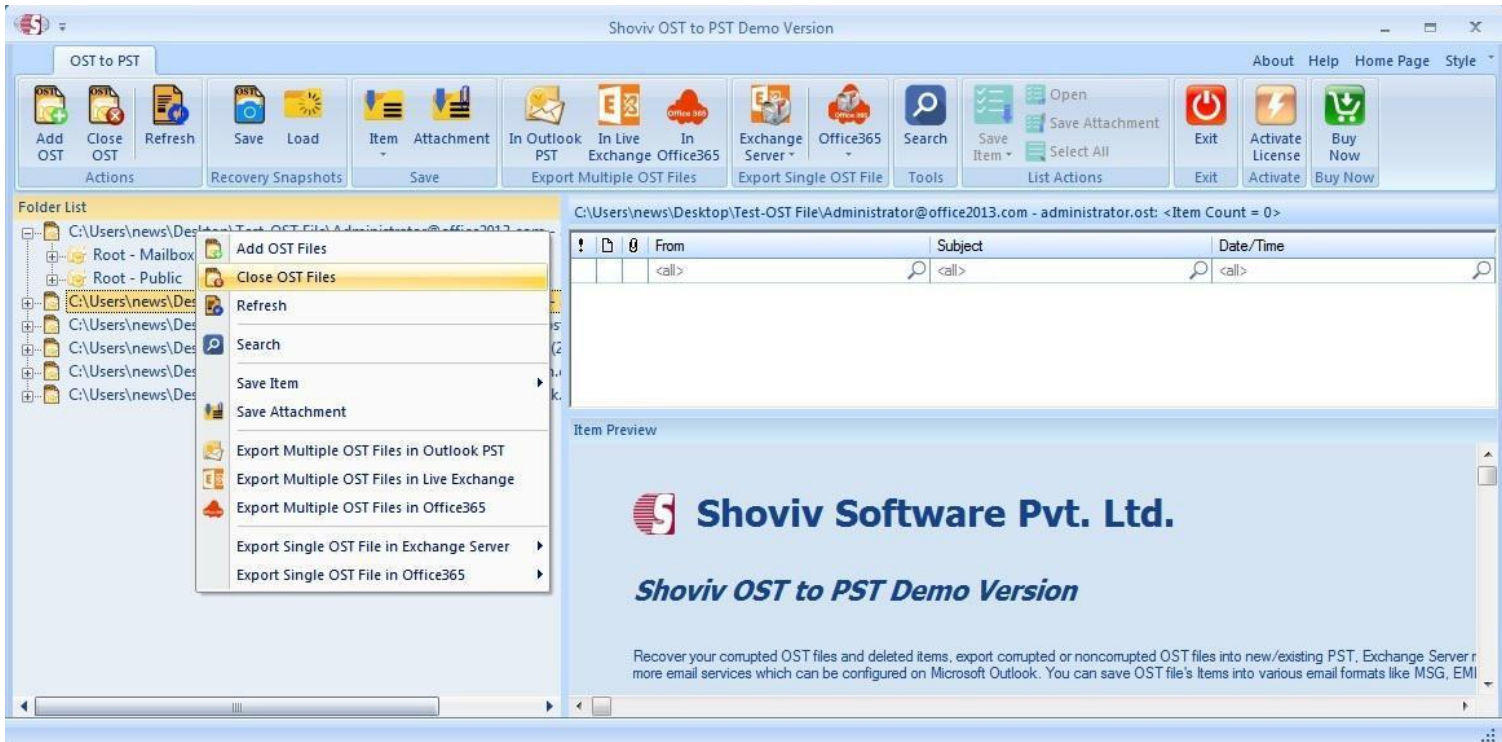




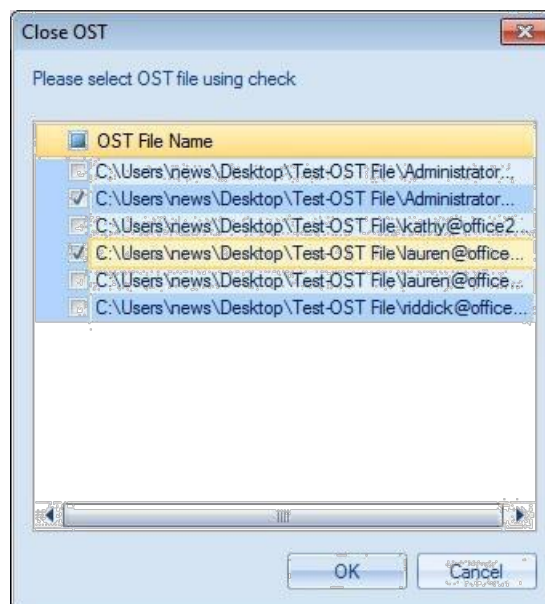
## Close OST Files

There are two ways to close added multiple OST file.

- **First Option** : Go to the Ribbon Bar "**OST to PST**" menu and click on the Close OST file option.
- **Second Option** : Right click on the folder list and select "**Close OST file**" option.



After clicking close OST file the dialogue will appear which lists all OST files which you have added to the software. you can check desire OST files to close them instantly.



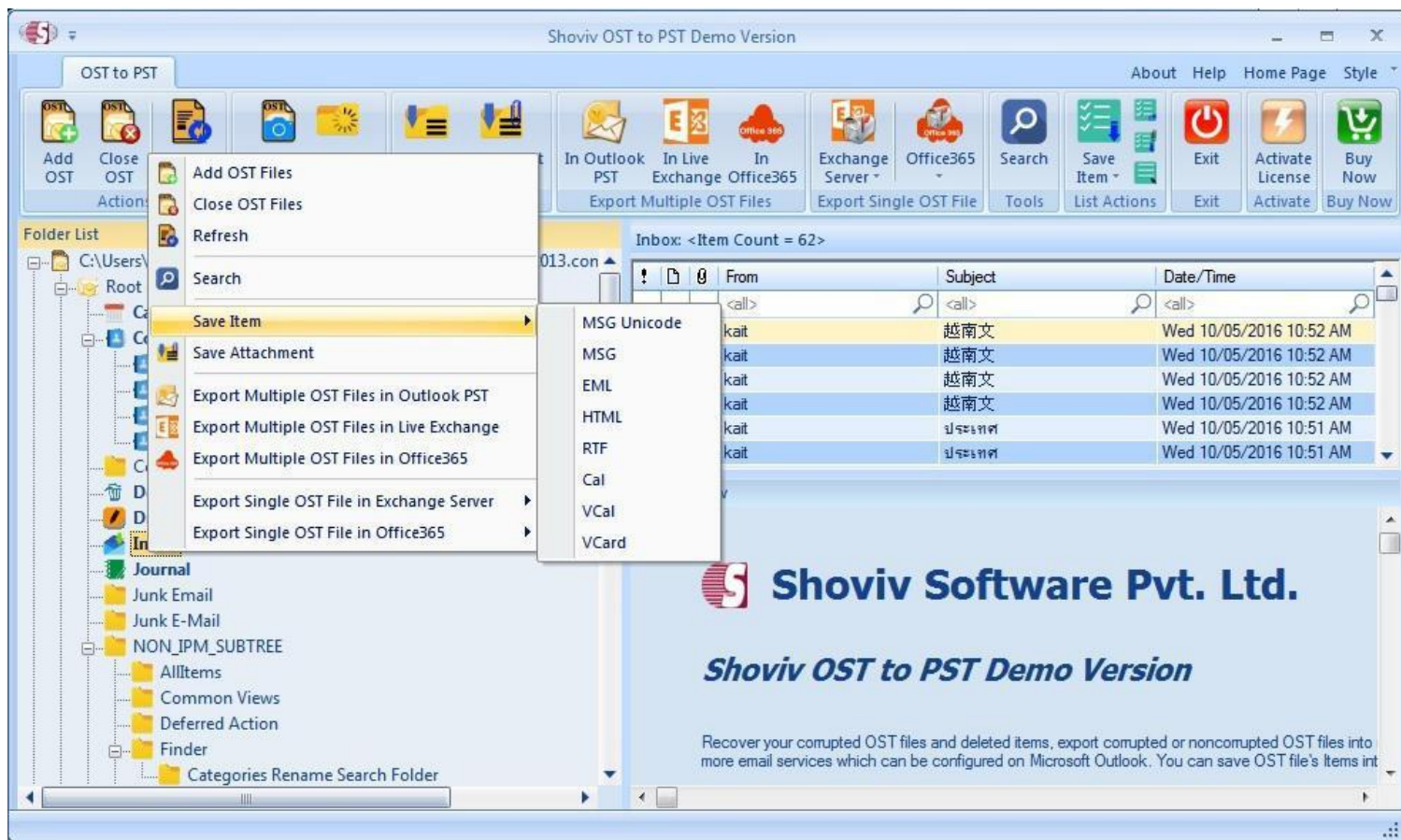


## Save Folder Items

### Save Item In Disk

1. There are two ways to save all Items.

- **First Option** : Go to the Ribbon Bar "**OST to PST** Menu and click on the "**save >> item**" option.
- **Second Option** : Right click on folder list and select the save type option.

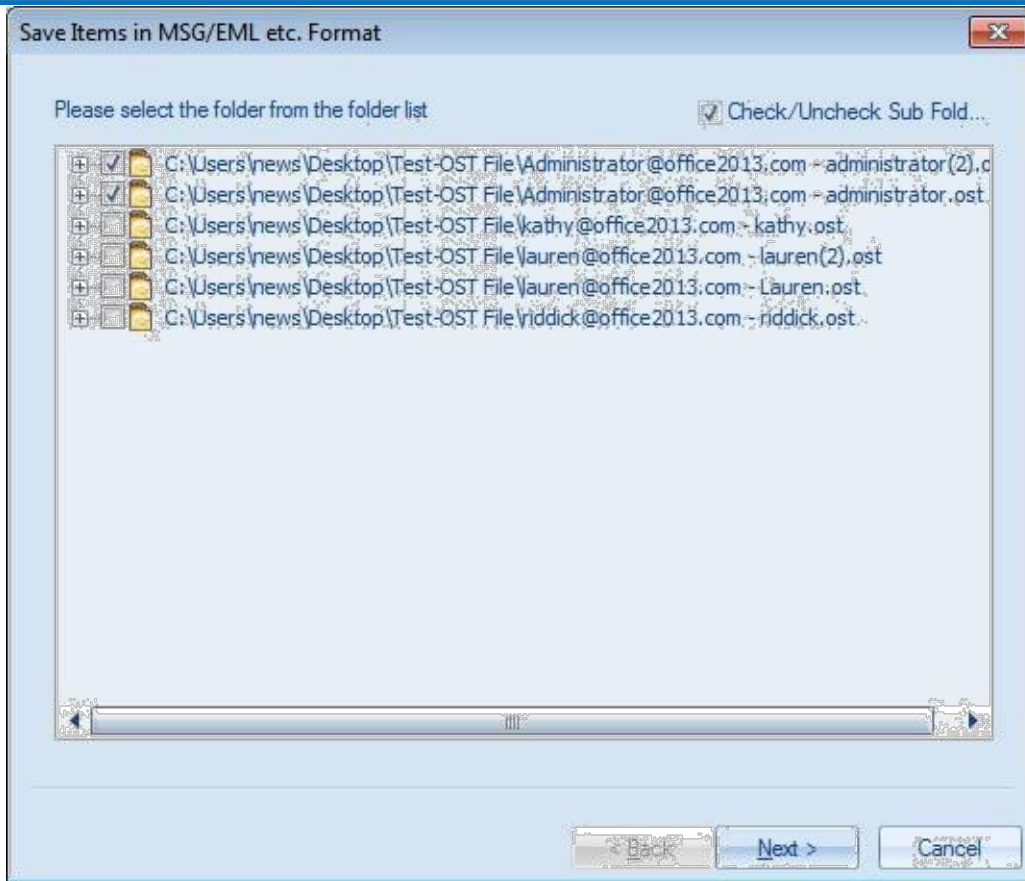


2. After click on save type option wizard will be open.

- **Is Select Sub Folder** : After select check box, you can select the multiple OST files and sub-folder.
- If you unselect check box then you can select or unselect particular folder.



# Shoviv OST to PST



3. Next step is filtering items. if you want to filter items then there are two types of filter.

- **Process Message Class** : This option allows you to filter items according to message class such as emails, tasks, calendar items etc.
- **Process Item Date Range** : This option allows you to filter items according to date range you can custom date range according to your need and also add multiple date range sets.



# Shoviv OST to PST

Save Items in MSG/EML etc. Format

Process Message Class

Add

Include  Exclude

Process Item Date Range

From: 05/04/2018 To: 05/04/2018 Add Remove

From	To
------	----

< Back Next > Cancel

Message Class

Please check message class using

- Message Class
- IPM.Activity
- IPM.Appointment
- IPM.Contact
- IPM DistList
- IPM.Note
- IPM.Task
- IPM.Journal
- IPM.StickyNote
- IPM.Post
- IPM.Document
- IPM.OLE.Class

Add and Remove User Define Message Class

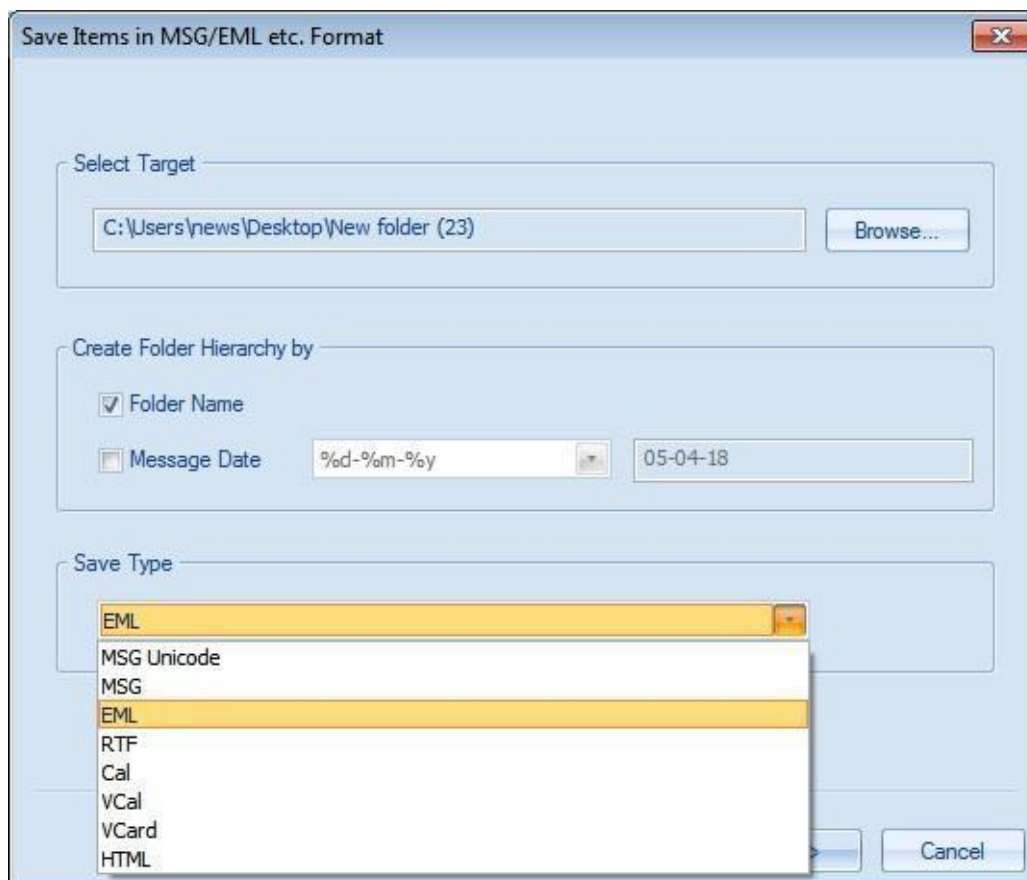
Add Remove

OK Cancel



4. After click on next button Target page will be shown.

- After applying filters you can proceed to next step which is save item it has three sub-options.
  1. **Select Tagret** : select target where you want to get output files. Clicking browse button will open folder selection dialog, with the help of this dialog you can choose a destination folder.
  2. **Create Folder Hierarchy by** : Folder hierarchy option will allow you to maintain folder hierarchy of the output file, it has two options.
    1. Folder Name
- Message Date
- **Save Type** : If you changed your mind after applying all these filters and destination folder then you don't have to worry this option will allow you to change file format without going all the way t first step.

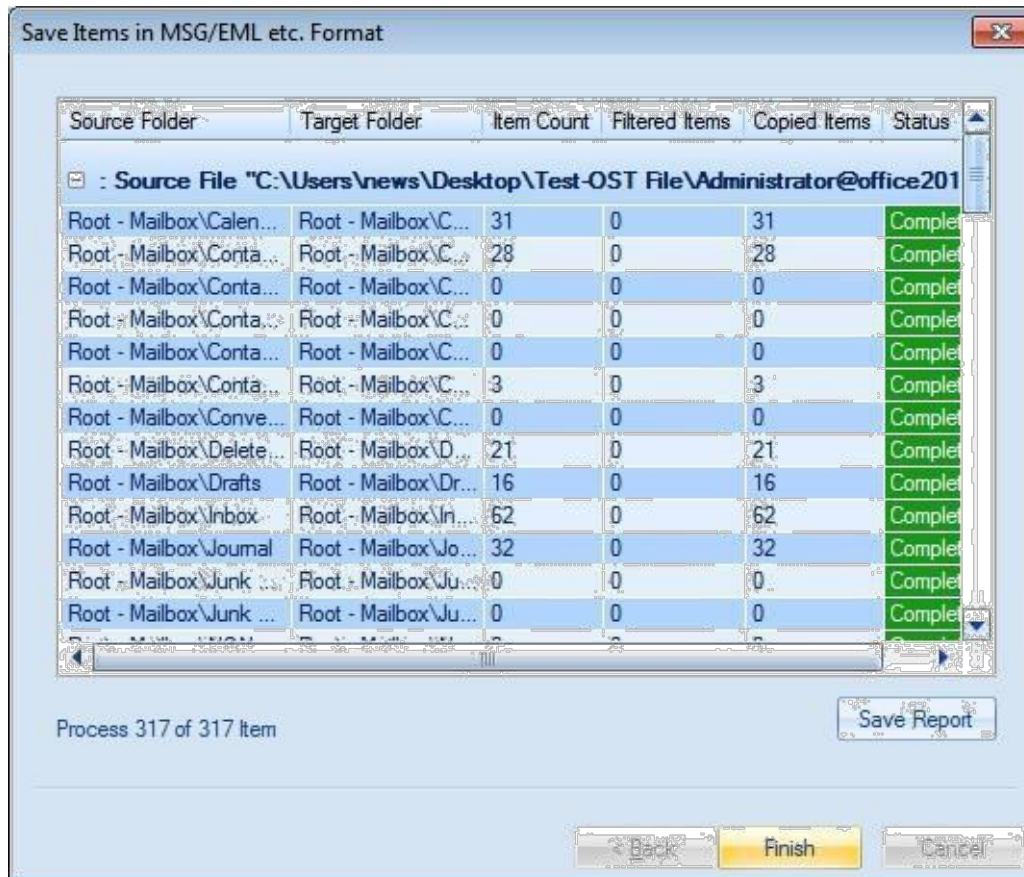




# Shoviv OST to PST

5. After click on next button Status will be shown.

- Clicking next will finally start saving your folder's items into the destination folder. you can monitor the process through the report view and it will show you that how much items are saving and how many and filtered by your applied filter and all other useful information. It will also allow you to save report into HTML file format once process completed.

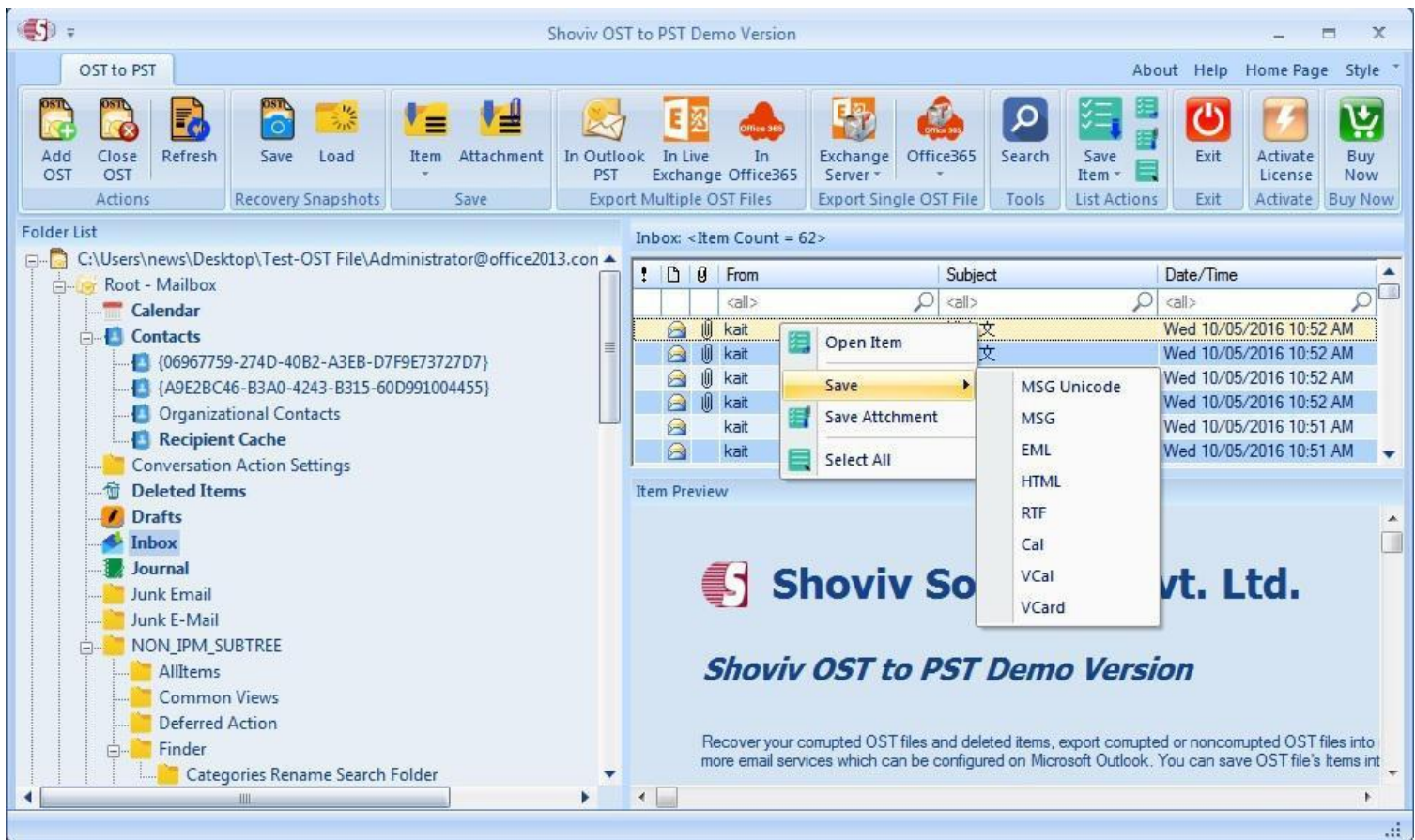




## Save View Items

1. There are two ways to save all items from the item list in the disk.

- **First option** : Go to the Ribbon Bar "**Outlook Recovery -> List Actions -> Save Item**".
- **Second option** : Select items from Item view list and right click it will open options and there will be a save option. Clicking on that will save all selected item(s).



2. After select save type option target page will be open.

1. **Select Target** : select target where you want to get output files. Clicking browse button will open folder selection dialog, with the help of this dialog you can choose a destination folder.
2. **Create Folder Hierarchy by** : Folder hierarchy option will allow you to maintain folder hierarchy of the output file, it has two options.
  1. Folder Name



# Shoviv OST to PST

- Message Date
- **Save Type** : This option will allow you to change file format without going to the first step.

List Item Save

Select Target

C:\Users\Admin\Desktop\Shoviv Browse...

Create Folder Hierarchy by

Folder Name

Message Date %d-%m-%y 08-10-17

Save Type

Msg Unicode

Start Cancel

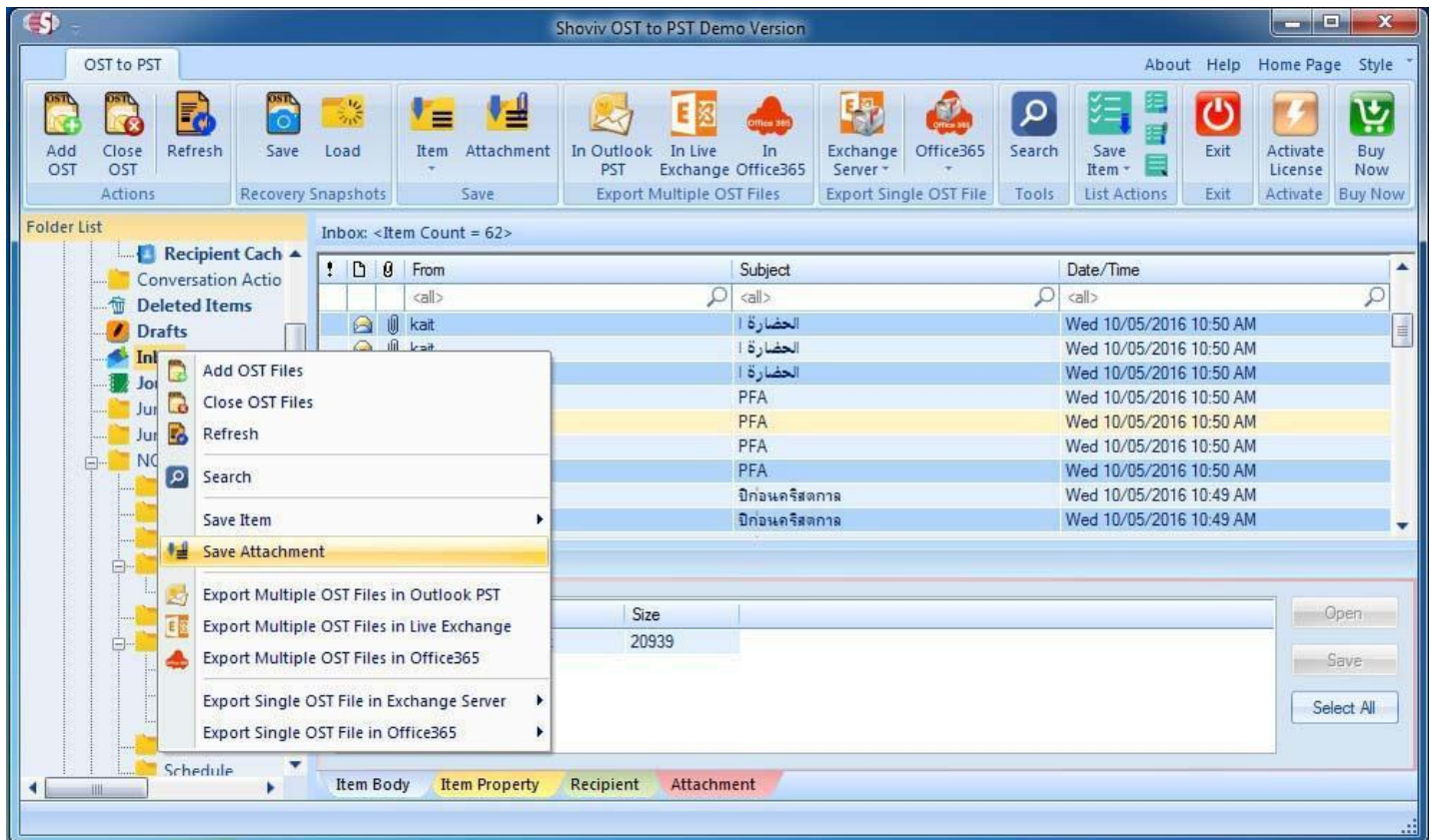


## Save Folder Attachments

### Save Attachment In Disk

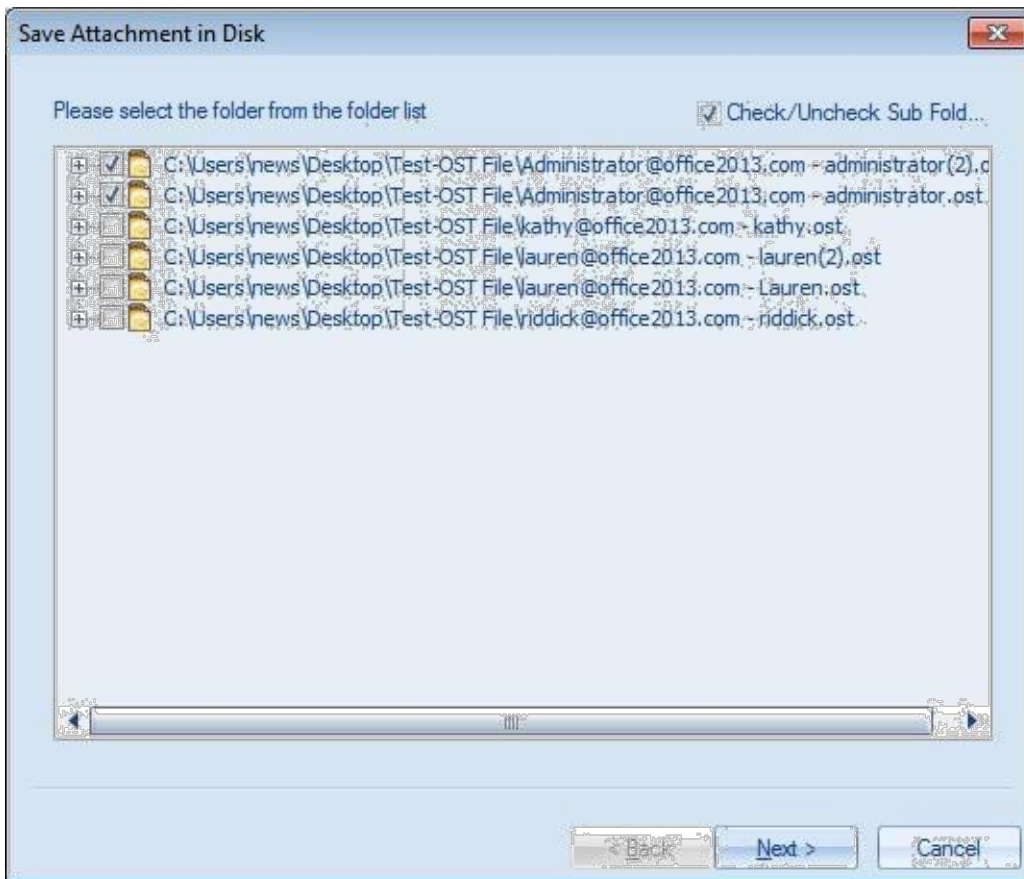
1. There are two ways to save all attachments from the OST File in the disk.

1. **First option** : Go to the Ribbon Bar "**OST to PST >> Save >> Attachments**".
2. **Second option** : Right click on folder view and then select on "**Save Attachments**".



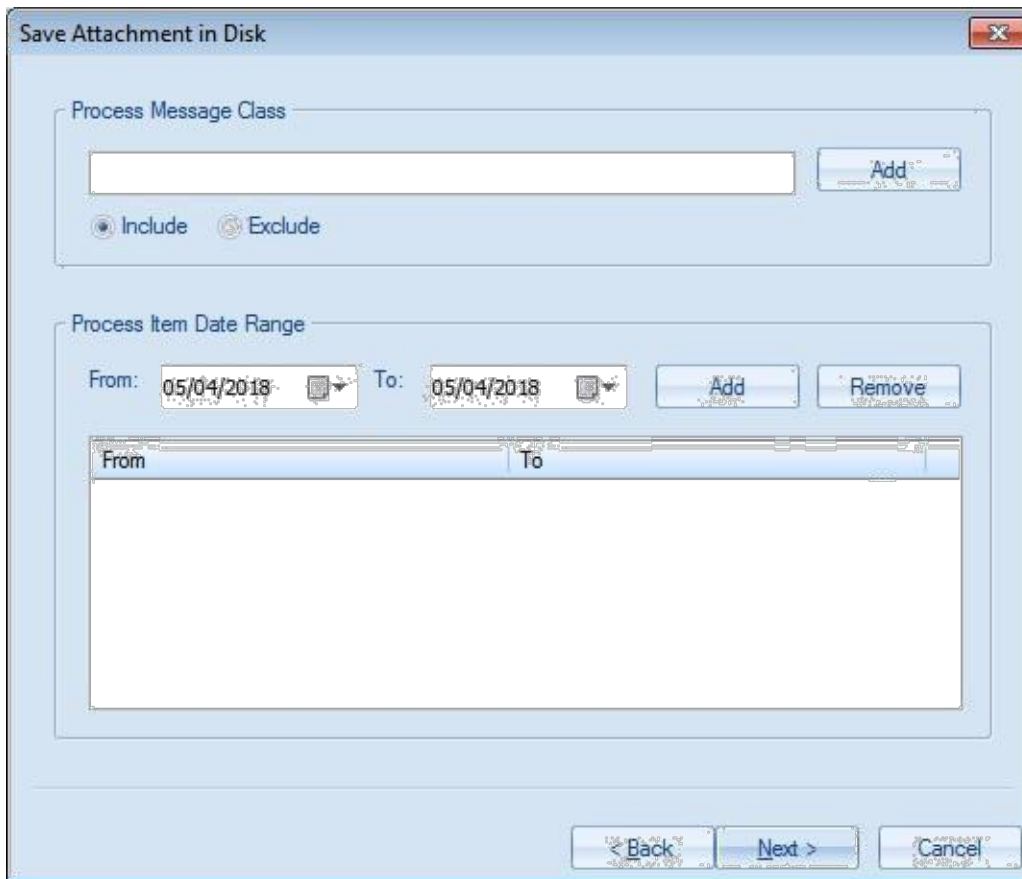
2. After click on save attachment option wizard will be open.

- **Is Select Sub Folder** - After select check box, you can select multiple OST files and sub-folder.
- If you unselect check box then you can select or unselect particular folder.



3. After click on next button the Filter page will be shown. There are two options in Filter item

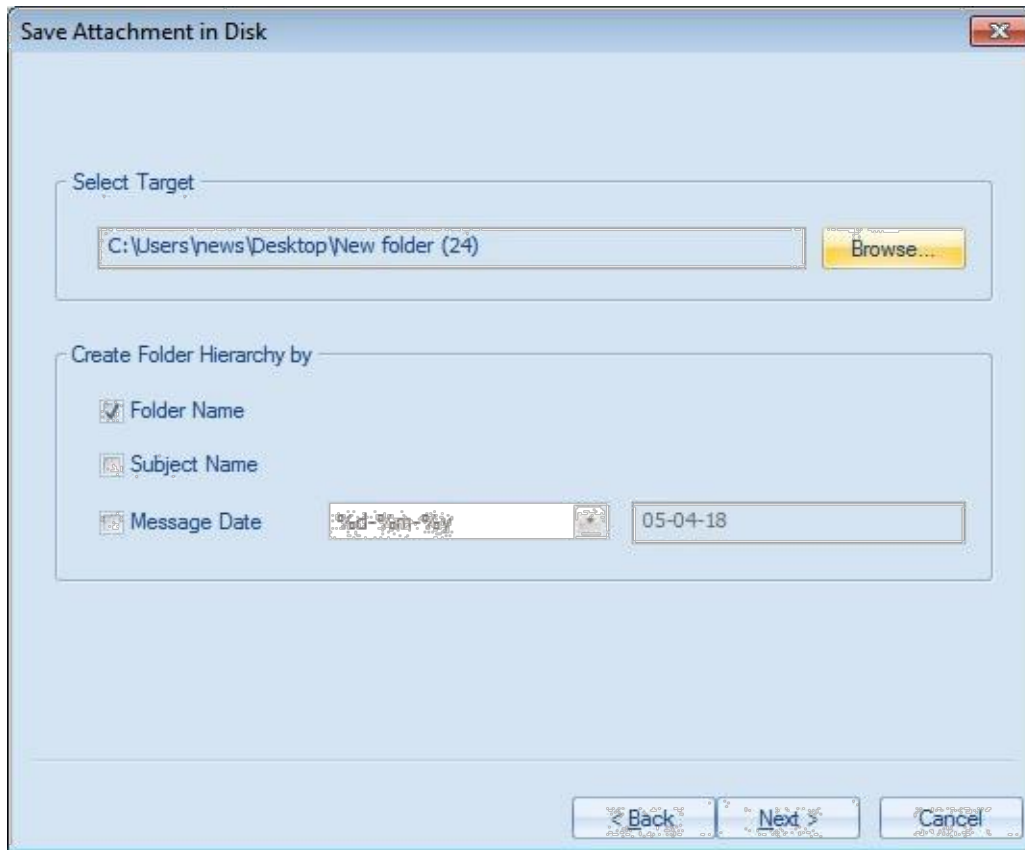
1. **Process Message Class** : This option allows you to filter items according to message class such as emails, tasks, calendar items etc.
2. **Process Item Date Range** : This option allows you to filter items according to date range you can custom date range according to your need and also add multiple date range sets.



4. After click on next button target page will be shown.

1. **Select Tagret** : select target where you want to get output files. Clicking browse button will open folder selection dialog, with the help of this dialog you can choose a destination folder.
2. **Create Folder Hierarchy by** : Folder hierarchy option will allow you to maintain folder hierarchy of the output file, it has three options.
  1. Folder Name

- Subject Name
- Message Date



5. After click on next button Status will be shown.

- Clicking next will finally start saving your folder's items into the destination folder. you can monitor the process through the report view and it will show you that how much items are saving and how many and filtered by your applied filter and all other useful information. It will also allow you to save report into HTML file format once process completed.

**5.1 Cancel/Stop button** - After processes completed finish button will be activated.



# Shoviv OST to PST

Save Attachment in Disk

Source Folder	Target Folder	Item Count	Filtered Items	Processed Items	Copied
: Source File "C:\Users\news\Desktop\Test-OST File\Administrator@office2013.c					
Root - Mailbox\Calen...	Root - Mailbox\C...	31	0	8	8
Root - Mailbox\Conta...	Root - Mailbox\C...	28	0	28	28
Root - Mailbox\Conta...	Root - Mailbox\C...	0	0	0	0
Root - Mailbox\Conta...	Root - Mailbox\C...	0	0	0	0
Root - Mailbox\Conta...	Root - Mailbox\C...	0	0	0	0
Root - Mailbox\Conta...	Root - Mailbox\C...	3	0	0	0
Root - Mailbox\Conve...	Root - Mailbox\C...	0	0	0	0
Root - Mailbox>Delete...	Root - Mailbox\D...	21	0	8	8
Root - Mailbox\Drafts	Root - Mailbox\Dr...	16	0	0	0
Root - Mailbox\Inbox	Root - Mailbox\In...	62	0	19	32
Root - Mailbox\Journal	Root - Mailbox\Jo...	32	0	16	19

Total attachment save count = 95  
Process 79 of 193 Item

Save Report

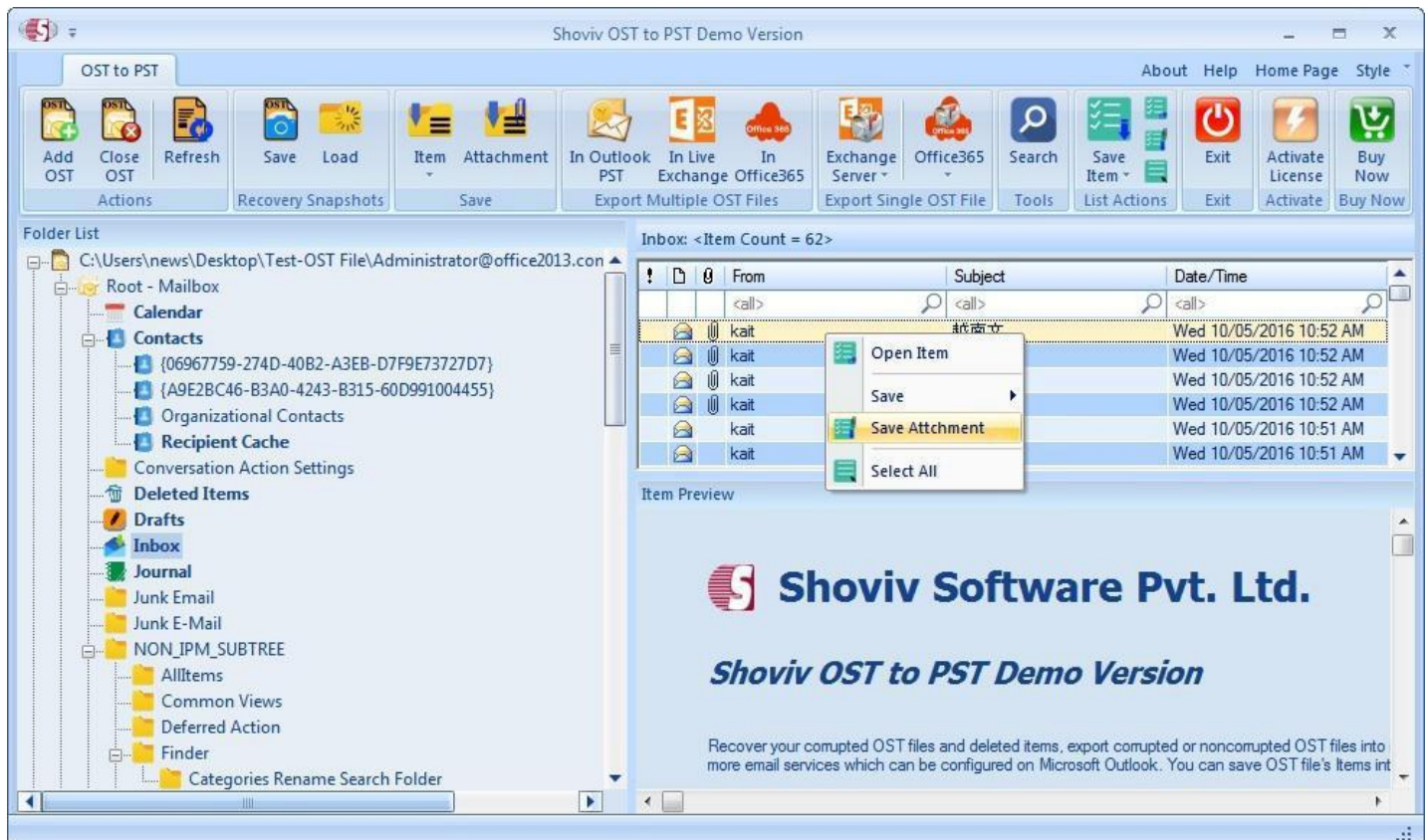
Back Finish Stop



## Save View Attachments

1. There are two ways to save all attachments from the item list in to the disk.

1. **First option** : Select items from Item view list and right clickon it, it will open options and there will be an option to save Attachment.
2. **Second option** : Click on Item it will open item preview in preview window from there click on attachment tab it will open a list where you will find all attachment respective that Item. Click on "**save**" button.



2. After click on save attachment option Target page will be shown.

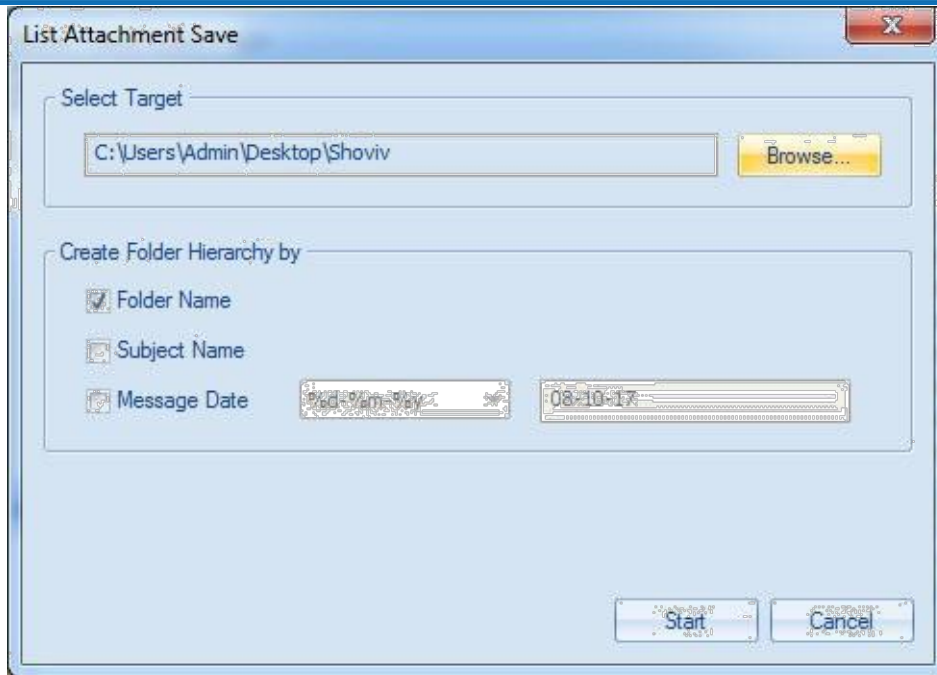
1. **Create Folder Hierarchy by** : Folder hierarchy option will allow you to maintain folder hierarchy of the output file, it has two options.

1. Folder Name

- Message Date



# Shoviv OST to PST



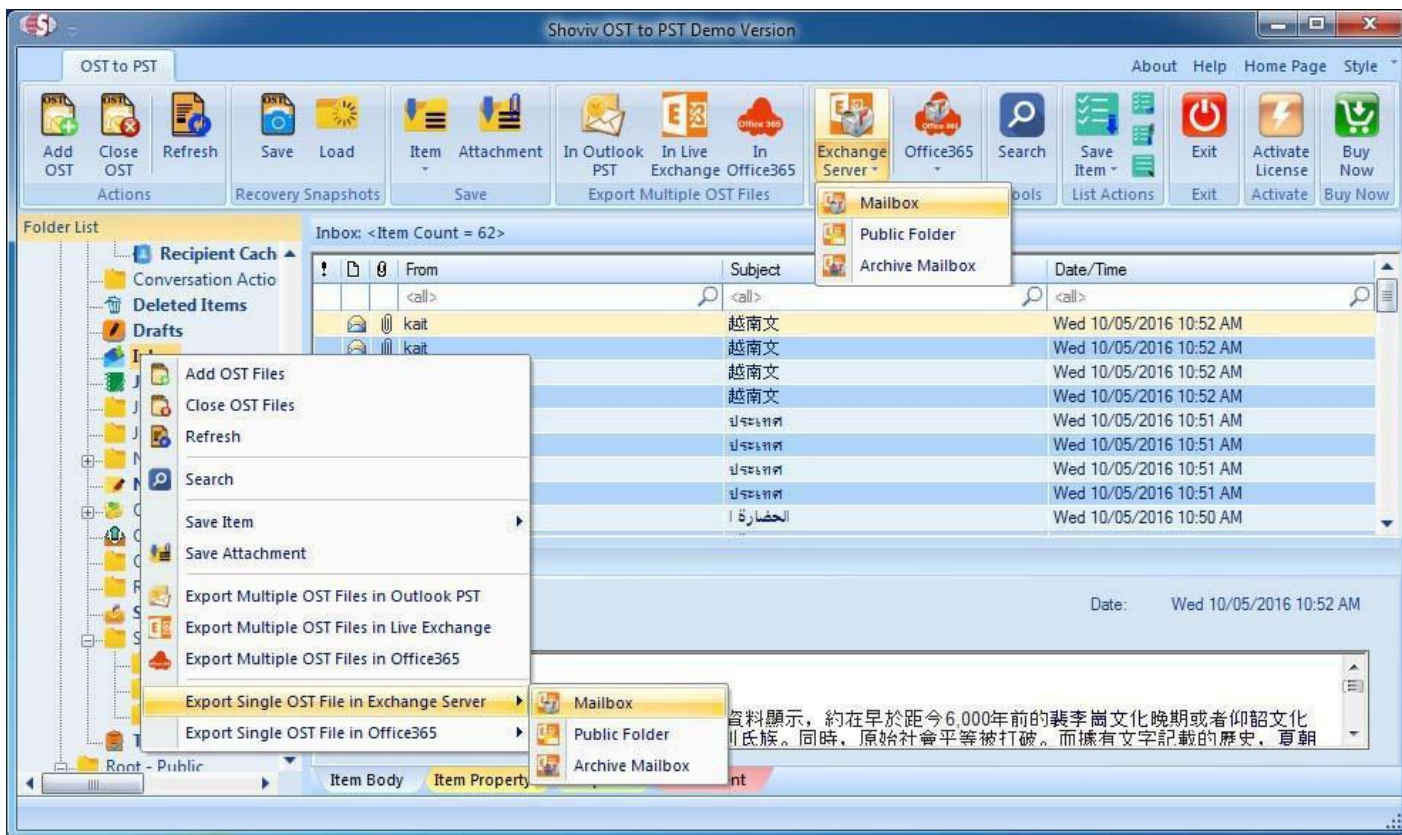


## Export Single OST file in Exchange Server Mailbox

**Note:** -The same steps will be followed to export OST file into Live Exchange Public folder and to export OST file into Live Exchange Archive mailbox.

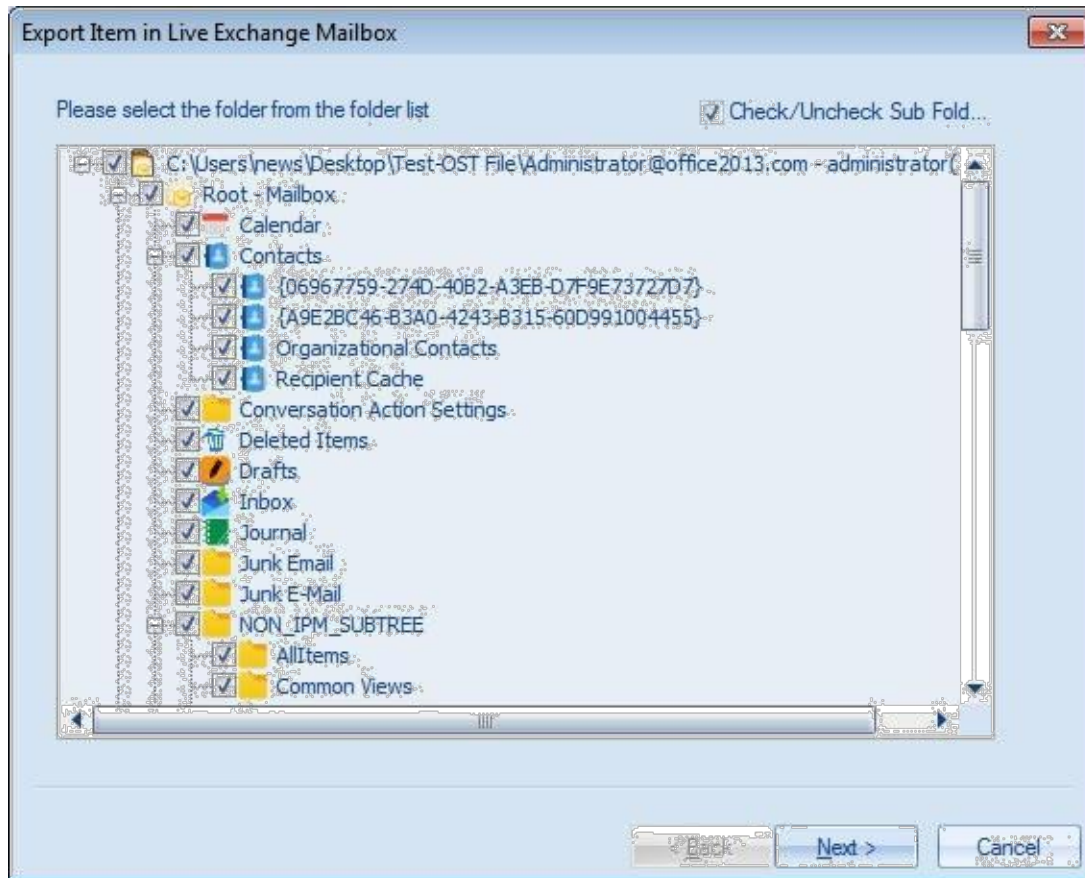
There are two ways to Export all Items in live exchange mailbox.

- **First Option :** Go to the Ribbon Bar folder Menu and click on "**Export Single OST file >> Exchange Server**" option.
- **Second Option :** Right click on folder list and select "**Export Single OST file in Exchange Server**" option.



2. After click on live exchange mailbox option wizard will be open.

- **Is Select Sub Folder** - After select check box, you can select the sub-folder.
- If you unselect check box then you can select or unselect particular folder.



3. After click on next button the Filter page will be shown. There are two options for filter items.

**3.1 : Message Class Filter** - Select message class using Add button then dialogue box will be open. Default message class shown in dialogue box. Choose message class and add or remove new message class then click on OK button.

Default message class never removes. Only user added message class will be removed.



# Shoviv OST to PST

Export Item in Live Exchange Mailbox

Process Message Class

Add

Include  Exclude

Process Item Date Range

From: 04/04/2018 To: 04/04/2018 Add Remove

From	To
------	----

< Back Next > Cancel

Message Class

Please check message class using

Message Class
<input type="checkbox"/> IPM.Activity
<input type="checkbox"/> IPM.Appointment
<input type="checkbox"/> IPM.Contact
<input type="checkbox"/> IPM DistList
<input type="checkbox"/> IPM.Note
<input type="checkbox"/> IPM.Task
<input type="checkbox"/> IPM.Journal
<input type="checkbox"/> IPM.StickyNote
<input type="checkbox"/> IPM.Post
<input type="checkbox"/> IPM.Document
<input type="checkbox"/> IPM.OLE.Class

Add and Remove User Define Message Class

Add Remove

OK Cancel



**3.2 : Process Item Date Range** - If you want to Message Filter according to date then select Date Filter.

You You can select date range according to your need. after selecting a start date and end date click on add button.

4. After click on next button Migrate page will be shown.  
There are two ways to migrate in live exchange mailbox.

- First, if you want to Migrate in existing profile then select Migrate in Existing Profile Default Store option.

Export Item in Live Exchange Mailbox

Migrate in default store (Microsoft Exchange online profile)

Select Profile: Administrator E2010 Refresh

Migrate in selected mailbox (Live Exchange)

Exchange Name:

Mailbox Name:

Password:

Is Hosted Exchange

Export In: Live Exchange Mailbox

< Back Next > Cancel

- Second, if you want to Migrate in selected mailbox then select Migrate in Selected Mailbox option.



Export Item in Live Exchange Mailbox

Migrate in default store (Microsoft Exchange online profile)

Select Profile: Administrator E2010 Refresh

Migrate in selected mailbox (Live Exchange)

Exchange Name: 192.168.0.120

Mailbox Name: administrator

Password:

Is Hosted Exchange

Export In: Live Exchange Mailbox

< Back Next > Cancel

5. After click on next button Status will be shown.

- In Status wizard shown Target Folder, Item Count, Filtered Items, Process Items, failed items and status.

**5.1 Cancel/Stop button** - If you click on cancel/stop button all process will be stopped.

After processes completed finish button will be activated.

It will allows you to save report into HTML file format once process completed.



# Shoviv OST to PST

Export Item in Live Exchange Mailbox

Target Folder	Item Count	Processed Items	Filtered Items	Failed Items	Status
Calendar	31	31	0	0	Completed
Contacts	12	12	0	0	Running

Process 43 of 43 Item

Save Report

Back Finish Stop

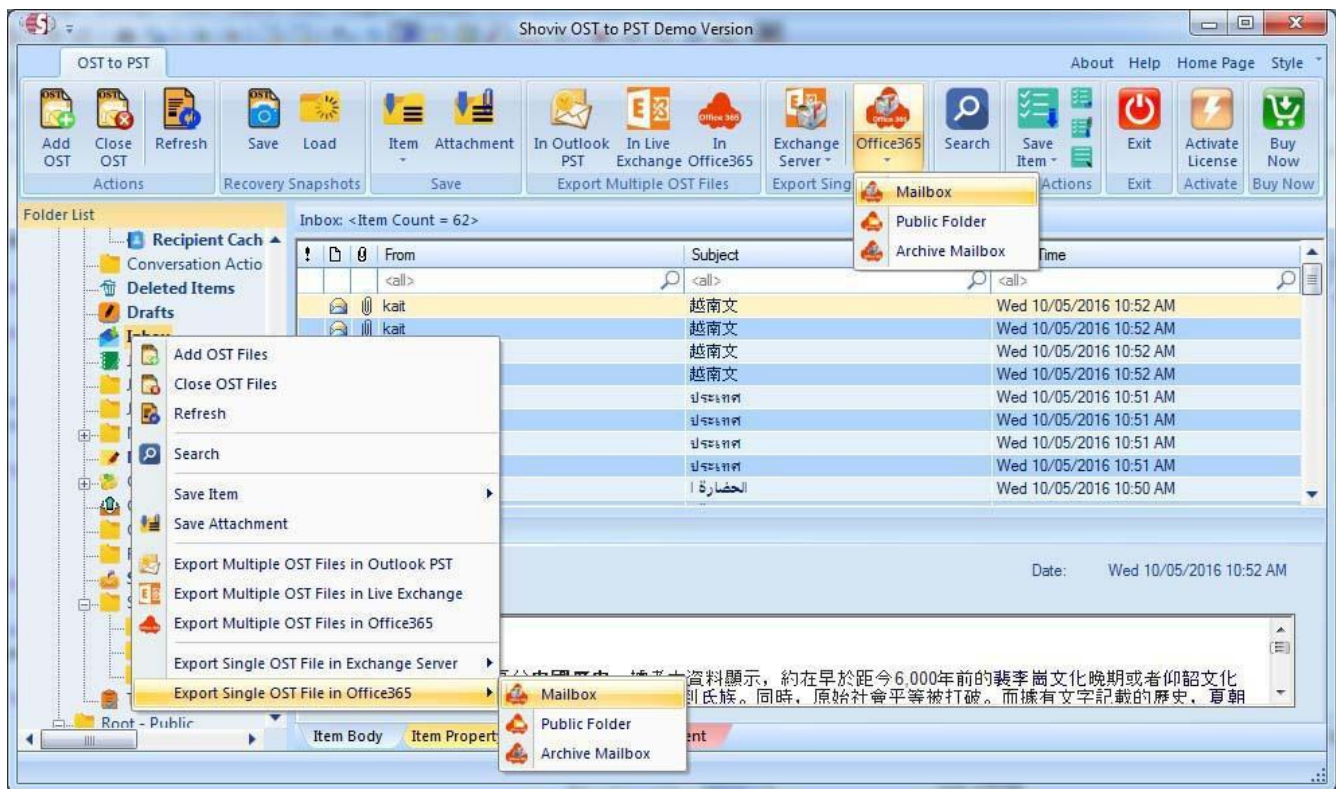


## Export Single OST file in Office 365 Mailbox

Note: -The same steps will be followed to export OST file into Office 365 Public folder and to export OST file into Archive mailbox.

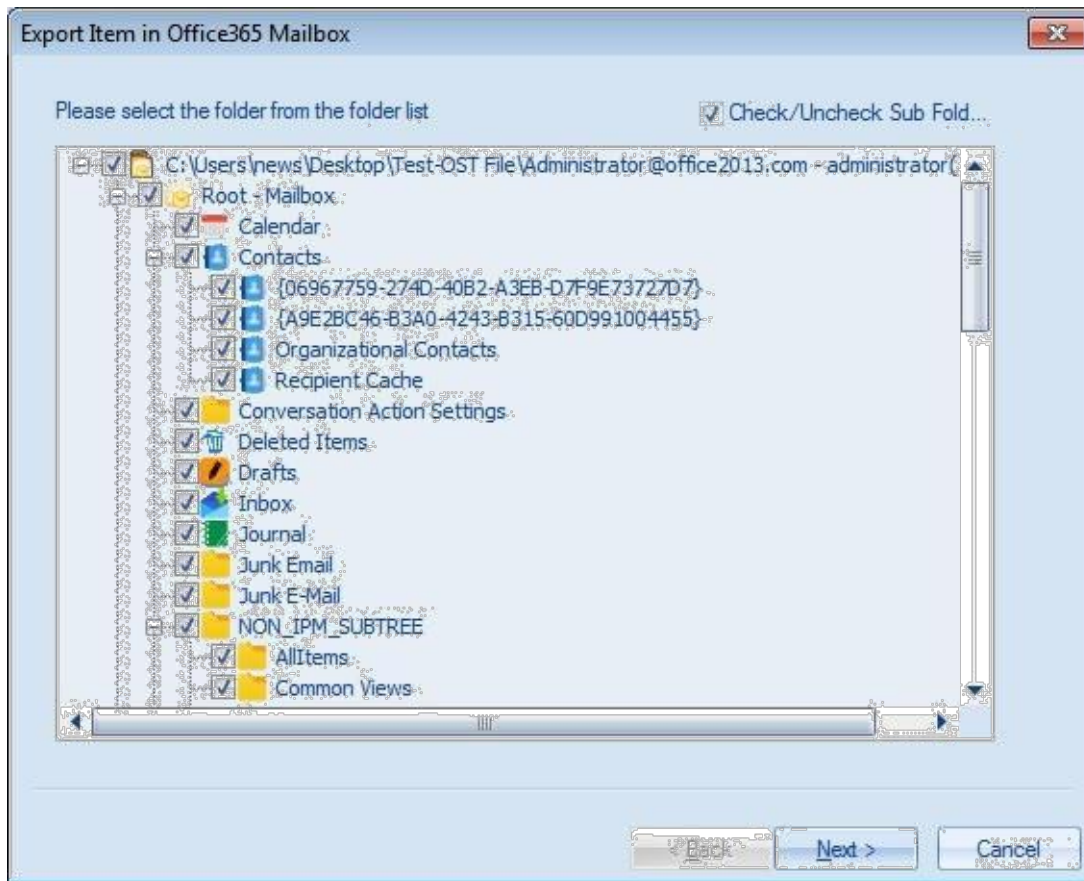
There are two ways to Export all Items in office 365 mailbox.

- **First Option** : Go to the Ribbon Bar "**Export Single OST file >> Office365**" option.
- **Second Option** : Right click on folder list and select "**Export Single OST file in Office365**" option.



2. After click on live exchange public folder option wizard will be open.

- **Is Select Sub Folder** - After select check box, you can select the sub-folder.
- If you unselect check box then you can select or unselect particular folder.



3. After click on next button the Filter page will be shown. There are two options for filter items.

**3.1 Message Class Filter :** Select message class using Add button then dialogue box will be open. Default message class shown in dialogue box. Choose message class and add or remove new message class then click on OK button.

Default message class never removes. Only user added message class will be removed.



# Shoviv OST to PST

Export Item in Office365 Mailbox

Process Message Class

Add

Include  Exclude

Process Item Date Range

From: 04/04/2018 To: 04/04/2018 Add Remove

From	To
------	----

< Back Next > Cancel

Message Class

Please check message class using

- Message Class
- IPM.Activity
- IPM.Appointment
- IPM.Contact
- IPM.DistList
- IPM.Note
- IPM.Task
- IPM.Journal
- IPM.StickyNote
- IPM.Post
- IPM.Document
- IPM.OLE.Class

Add and Remove User Define Message Class

Add Remove

OK Cancel



**3.2 : Process Item Date Range** - If you want to Message Filter according to date then select Date Filter.

You You can select date range according to your need. after selecting a start date and end date click on add button.

4. After click on next button Migrate page will be shown.

There are two ways to migrate in live exchange public folder.

- First, if you want to Migrate in existing profile then select Migrate in Existing Profile Default Store option.

Export Item in Office365 Mailbox

Migrate in default store (Office365 online profile)

Select Profile: Alexandra Refresh

Migrate in selected mailbox (Office 365 Mailbox)

User Name: [ ]

Password: [ ]

Export In: Office 365 Mailbox

< Back Next > Cancel

- Second, if you want to Migrate in selected mailbox then select Migrate in Selected Mailbox option.



Export Item in Office365 Mailbox

Migrate in default store (Office365 online profile)

Select Profile: Without Refresh

Migrate in selected mailbox (Office 365 Mailbox)

User Name: alexandra@alex6.onmicrosoft.com

Password: ●●●●●●●●●●

Export In: Office 365 Mailbox

< Back Next > Cancel

5. After click on next button Status will be shown.

- In Status page shown Target Folder, Item Count, Filtered Items, Process Items, failed items and status.

**5.1 Cancel/Stop button** - If you click on cancel/stop button all process will be stopped.

After processes completed finish button will be activated.

It will allows you to save report into HTML file format once process completed.



# Shoviv OST to PST

Export Item in Office365 Mailbox

Target Folder	Item Count	Processed Items	Filtered Items	Failed Items	Status
Calendar	31	31	0	0	Completed
Contacts	28	28	0	0	Completed
Contacts\06967...	0	0	0	0	Completed
Contacts\A9E2B...	0	0	0	0	Completed
Contacts\Organiz...	0	0	0	0	Creating d...

Process 59 of 59 Item

Save Report

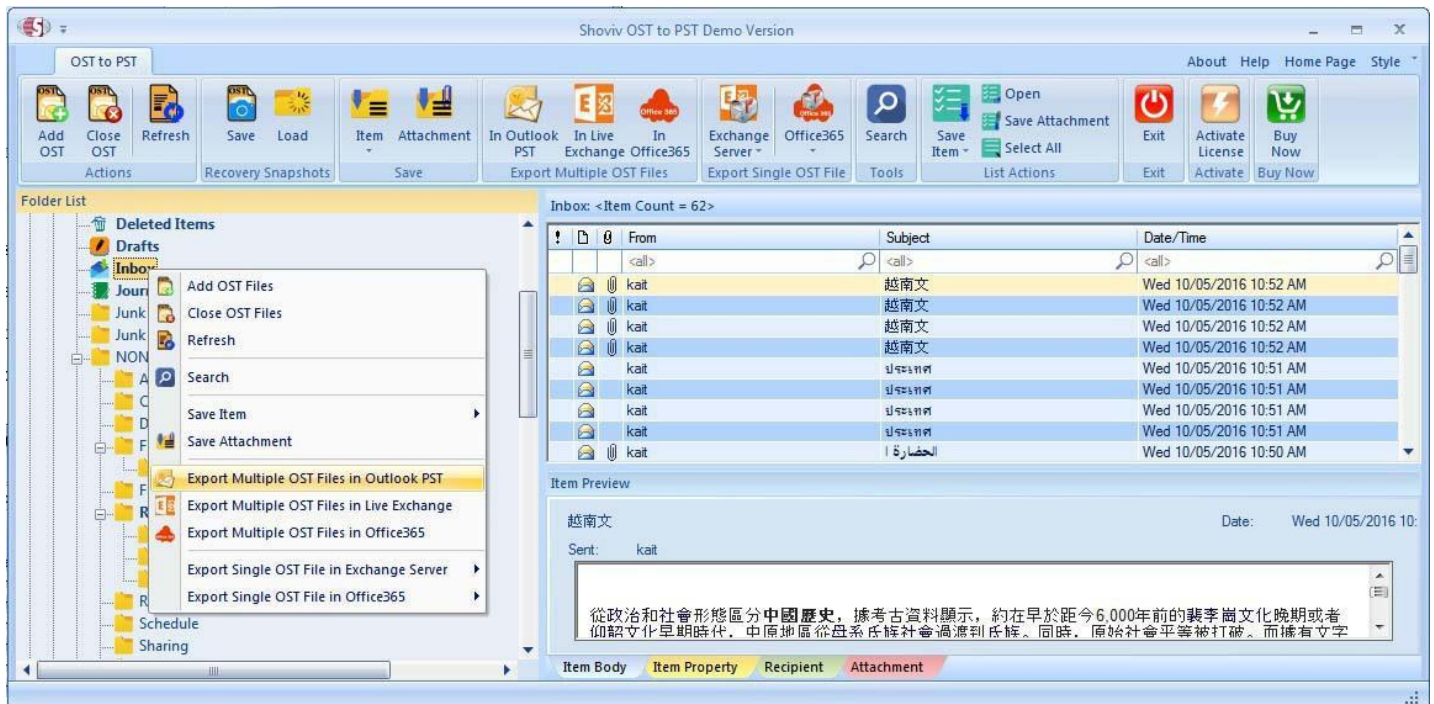
Back Finish Stop



## Export Multiple OST Files into Outlook PST

1. There are two ways to export items in PST.

- **First Option** : Go to the Ribbon Bar "**Export Multiple OST Files Mailboxes >> In Outlook PST**" option.
- **Second Option** : Right click on folder list and select "**Export Multiple OST files in Outlook PST**" option.

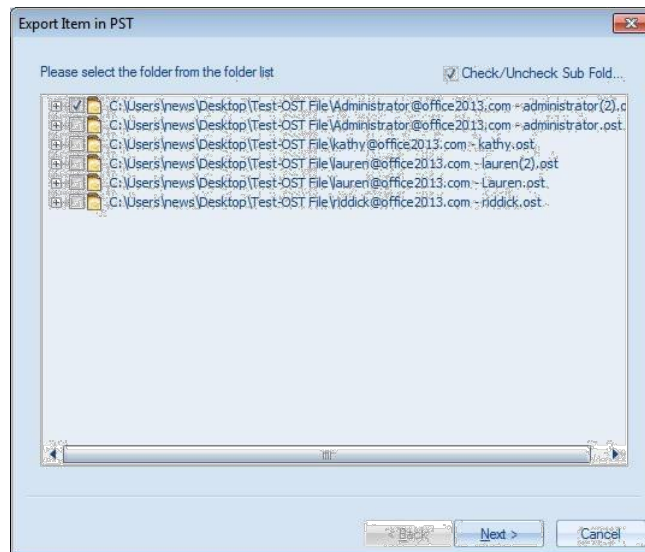


2. After click on Outlook PST option wizard will open. There are two option.

**Check/Uncheck Sub Folder** When you check this option click on any check box in folder list then all sub-folder automatically will be selected or un-selected.



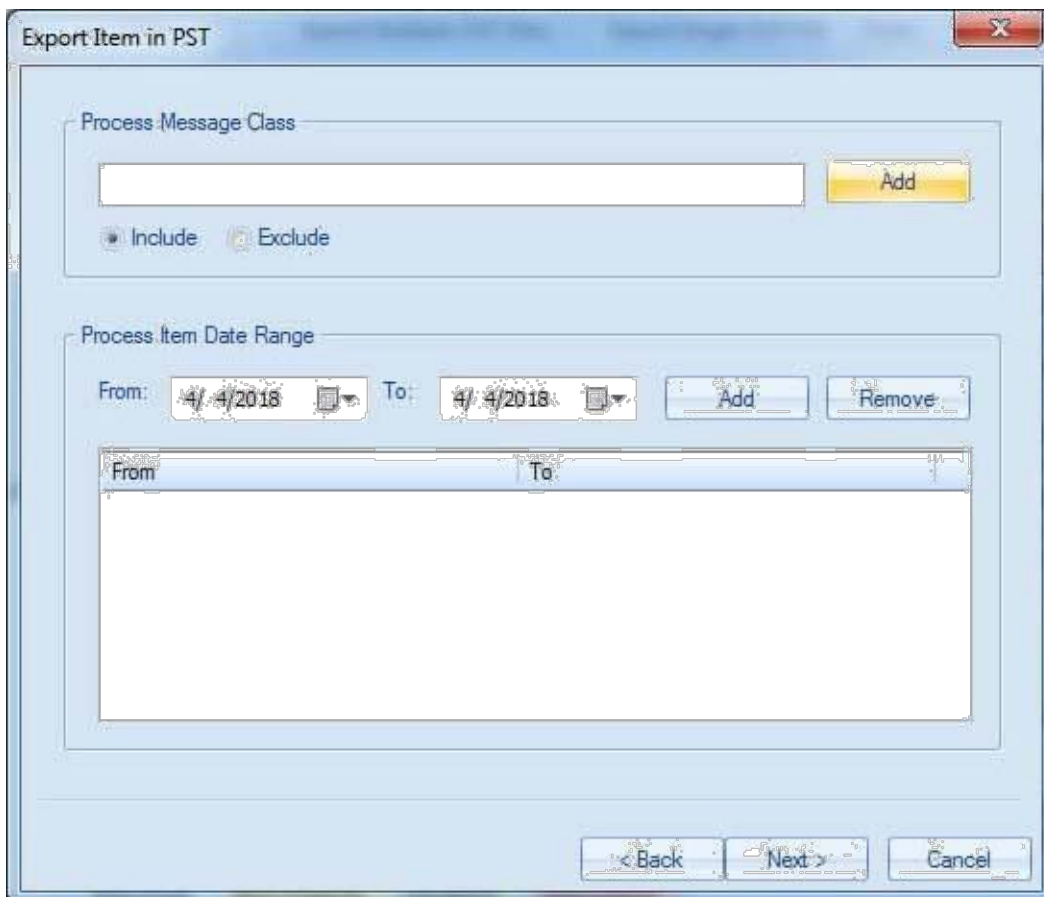
# Shoviv OST to PST



3. After click on next button the Filter page will be shown. There are two options in Filter item.

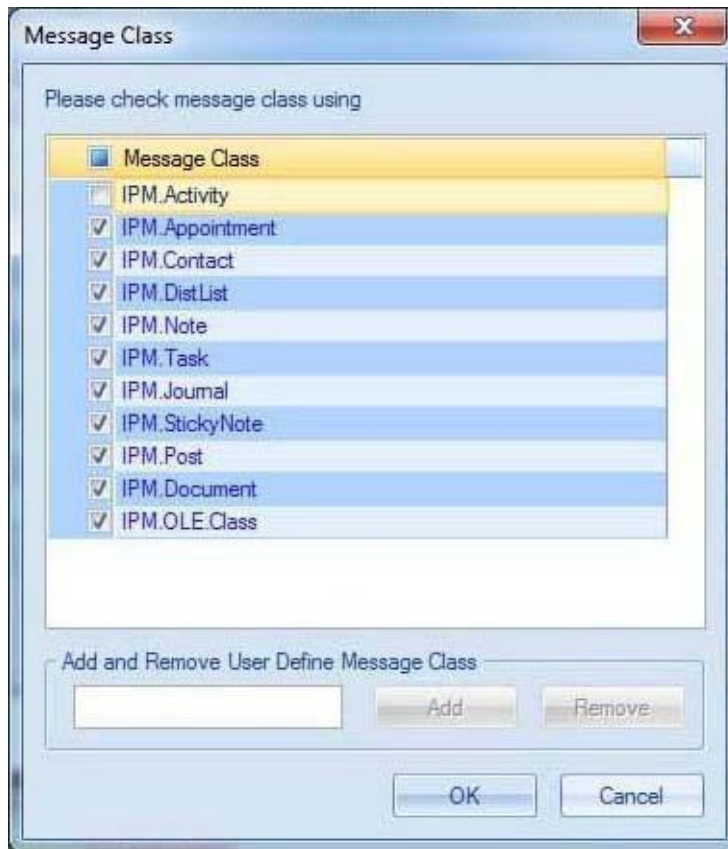
**3.1 Message Class Filter** - This Filter Adds Message Class using add button if you want to include or exclude then select message class.

After click on add button message class dialog will be pop-up. Some default message class shows in dialog list if you want to add new message class then type message class in edit box and click on add button.

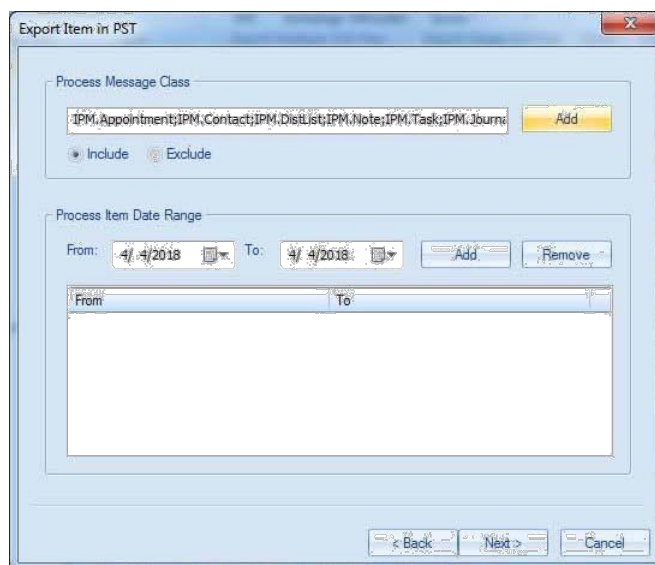




Default message class never removes. Only user added message class will be removed.



**3.2 Date Range** - If you want to Message Filter according to date then select Date Filter.

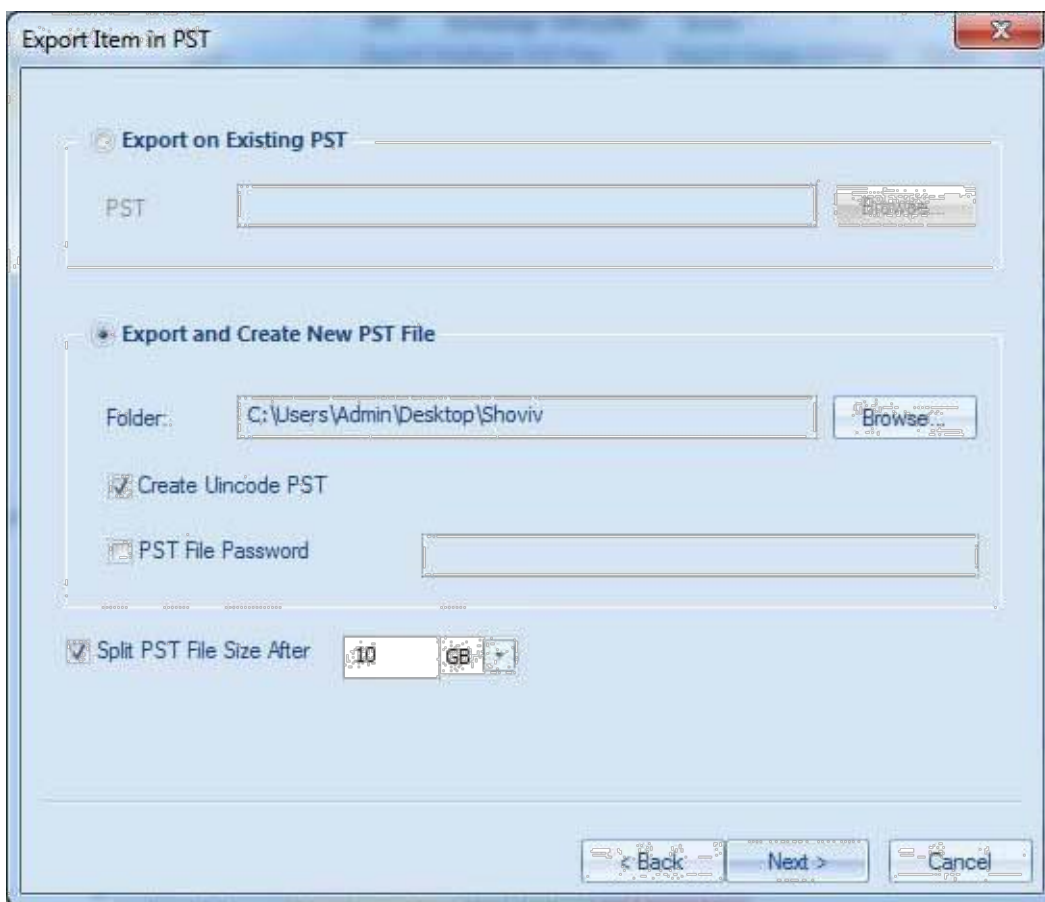




4. After click on next button Status will be shown.

There are two ways to Export items in PST.

- **Export on Existing PST** : If you want to export item in PST by existing PST then check **Export on Existing PST** option.
- **Export and Create New PST File** : If you want to export item in PST by creating new PST file then check **Export and Create New PST File** option.
- **Create Unicode PST** : Check this option to create Unicode formatted PST file.
- **PST File Password** : Protect your PST file with the password using this option.
- **Split PST file size After** : Split PST file size between 100 MB and 51200 MB or 1 GB to 50 GB.





5. After click on next button Status will be shown.

- The Status wizard shows Source Folder, Target Folder, Item Count, Filtered Items, Copied Items and Process Item in this report.

**5.1 Cancel/Stop button** - If you click on cancel/stop button all process will be stopped.

After complete work **"finish"** button will be activated.

**Save report** : It will help you to save report of process i.e. filtered items, failed items etc.

The screenshot shows a window titled "Export Item in PST" with a table of folder names and their corresponding item counts, processed items, filtered items, failed items, and status. The status for all folders is "Completed".

Folder Name	Item Count	Processed Items	Filtered Items	Failed Items	Status
PST Name: Source File "C:\Users\news\Desktop\Test-OST File\Administrato.."					
Calendar	31	31	0	0	Completed
Contacts	28	28	0	0	Completed
Contacts\{06967759-...	0	0	0	0	Completed
Contacts\{A9E2BC46-...	0	0	0	0	Completed
Contacts\Organizatio...	0	0	0	0	Completed
Contacts\Recipient C...	3	3	0	0	Completed
Conversation Action ...	0	0	0	0	Completed
Deleted Items	21	21	0	0	Completed
Drafts	16	16	0	0	Completed
Inbox	62	62	0	0	Completed
Journal	32	32	0	0	Completed
Junk Email	0	0	0	0	Completed
Junk E-Mail	0	0	0	0	Completed

Process 313 of 313 Item

Buttons: Back, Finish, Cancel, Save Report



## Export Multiple OST Files into Exchange Server

1. There are two ways to export Multiple OST Files into Exchange Server.

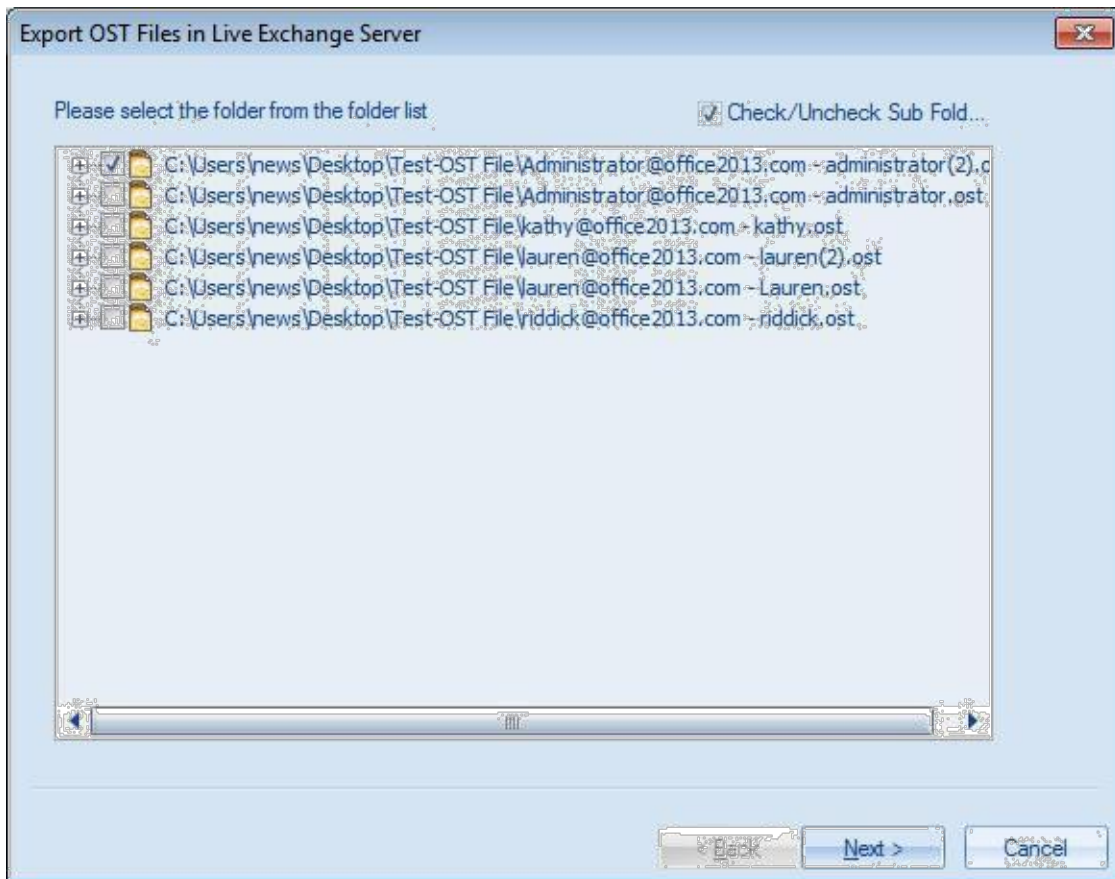
- **First Option** : Go to the Ribbon Bar "**Export Multiple OST Files >> In Live Exchange**" option.
- **Second Option** : Right click on folder list and select **Export Multiple OST Files In Live Exchange** option.



2. After click, "Export OST Files in Live Exchange Server" will appear.

**Check/Uncheck Sub Folder** : When you check this option click on any check box in folder list then all sub-folder automatically will be selected or un-selected.

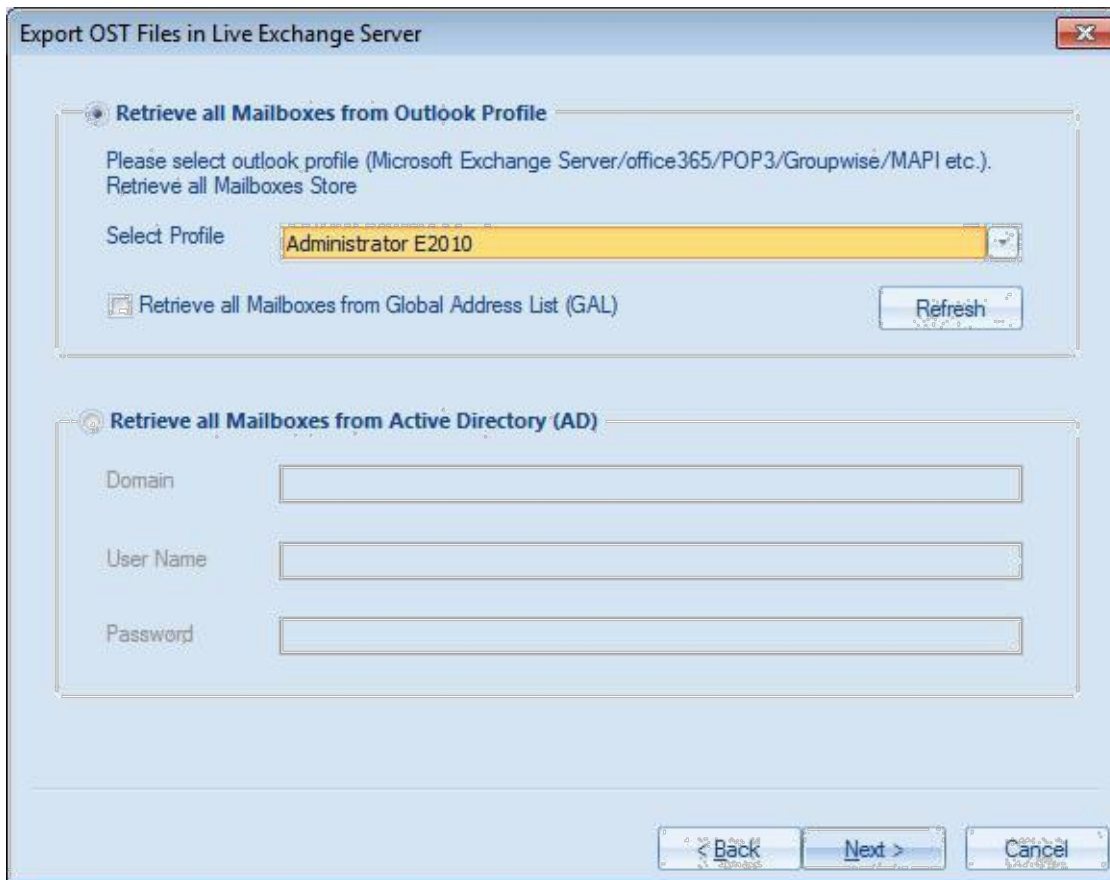
If this option unselected then you can click on any folder in folder list then particular folder will be selected or un-selected.



**3. After click on next button there will be option for selecting live exchange Outlook profile or Inputting Exchange mailbox credentials to perform migration process.**

**3.1 Retrieve All Mailboxes from Outlook profile :** Select Outlook Profile to get address list and then map them all with desire mailboxes

**Retrieve All Mailboxes from Global address list(GAL) :** Checking this checkbox retrieves all addresses from global address list of selected Outlook profile



**3.2 Retrieve All Mailboxes from Active Directory(AD) :** This option allows you to retrieve mailboxes from inserted credential users.

- o **Domain** : Input Domain Name or IP address of the Exchange Server.
- o **UserName** : Input Username of desire user.(i.e. administrator)
- o **Password** : Password for the respective user.



Export OST Files in Live Exchange Server

**Retrieve all Mailboxes from Outlook Profile**

Please select outlook profile (Microsoft Exchange Server/office365/POP3/Groupwise/MAPI etc.).  
Retrieve all Mailboxes Store

Select Profile: Administrator E2010

Retrieve all Mailboxes from Global Address List (GAL) Refresh

**Retrieve all Mailboxes from Active Directory (AD)**

Domain: 192.168.0.120

User Name: administrator

Password: ●●●●●●

< Back Next > Cancel

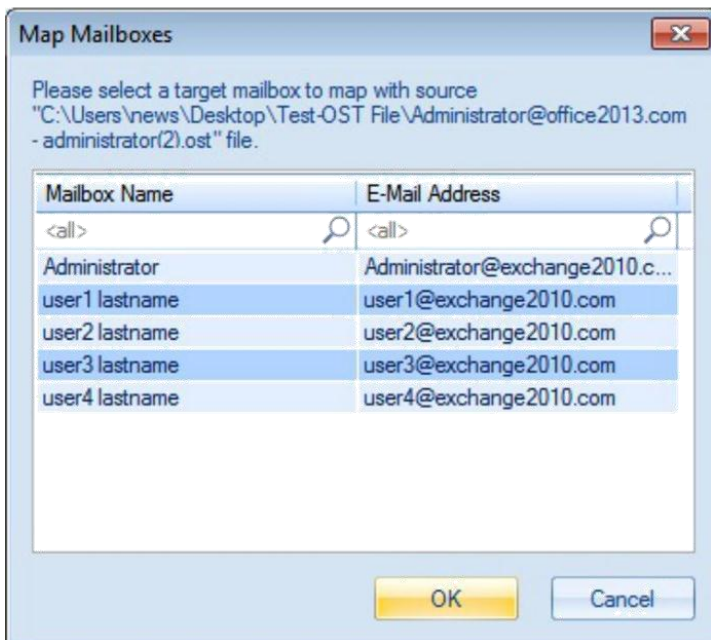
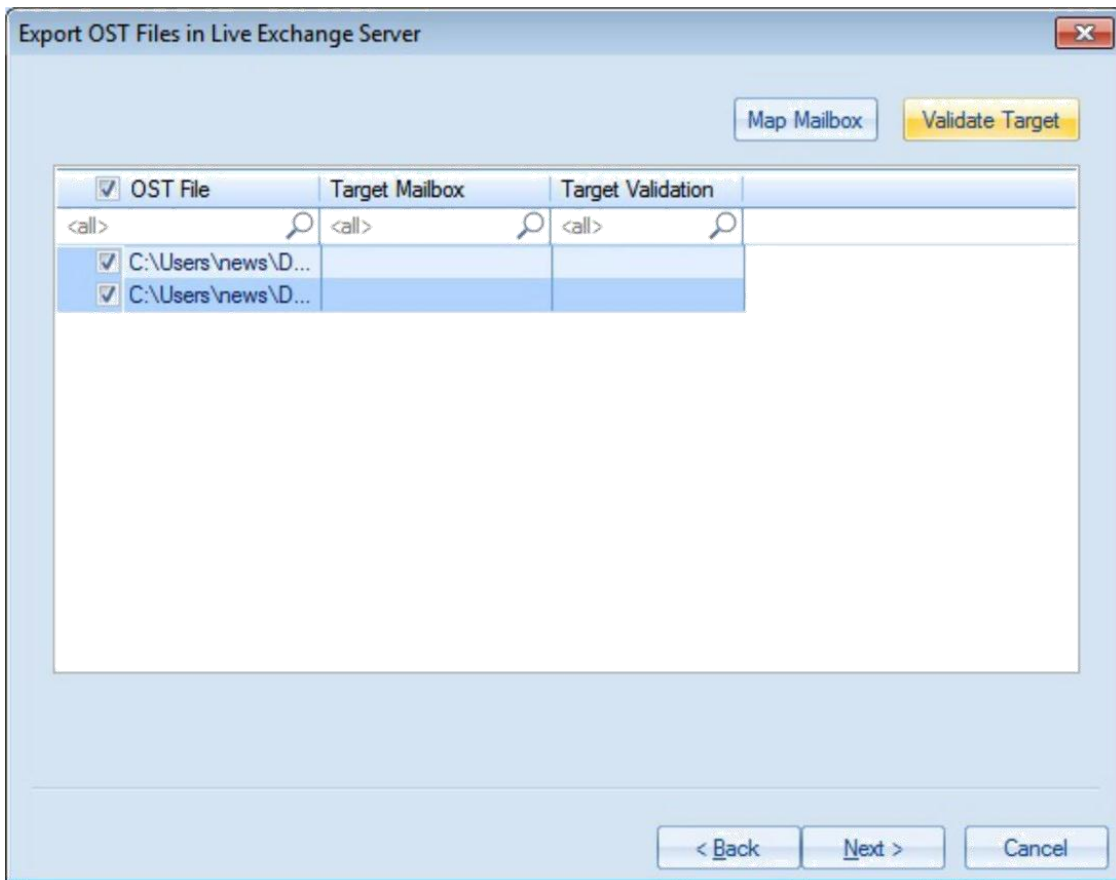
#### 4. After click on next button there will be report view in which the list of OST Files will show.

- You have to choose each individual OST Files and map it with respective live exchange mailbox profile by clicking on map mailbox button, you can also validate Live Exchange profile to find out whether it exist or not.

After click on "**Next**" button and create New Profile for Migration.

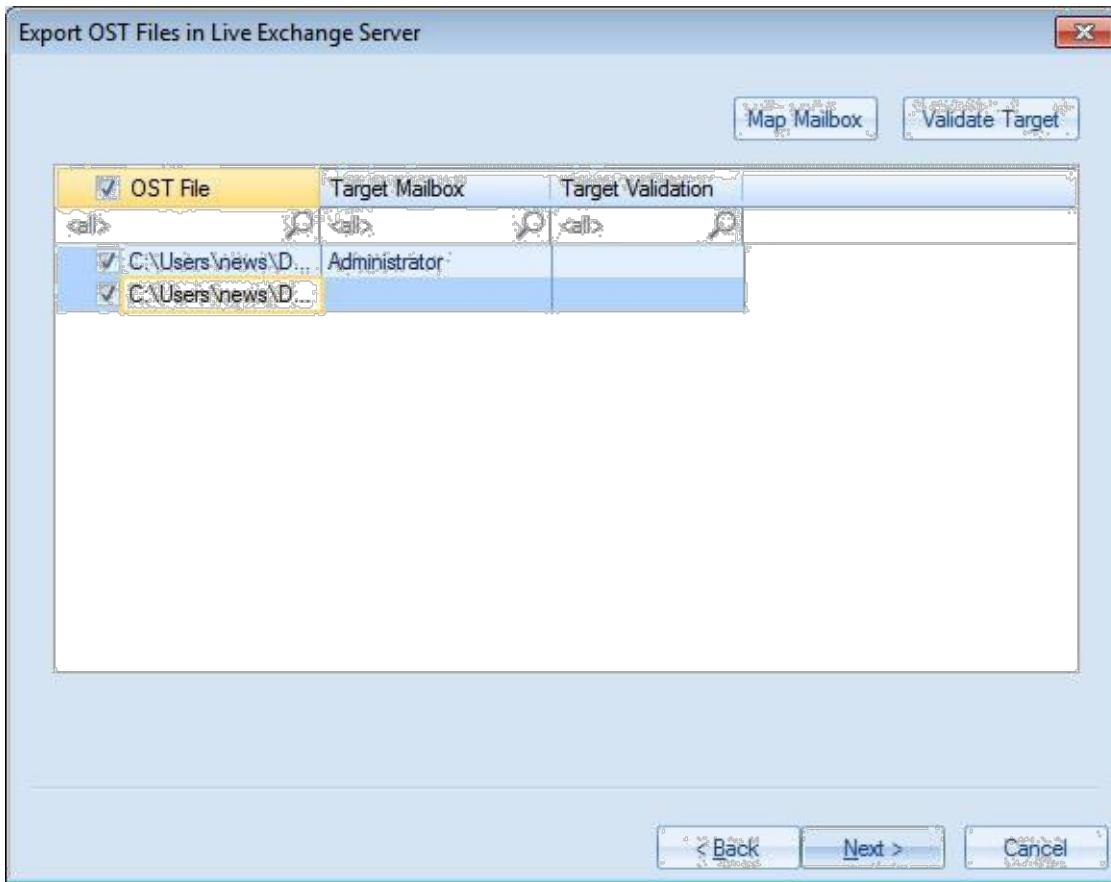


# Shoviv OST to PST

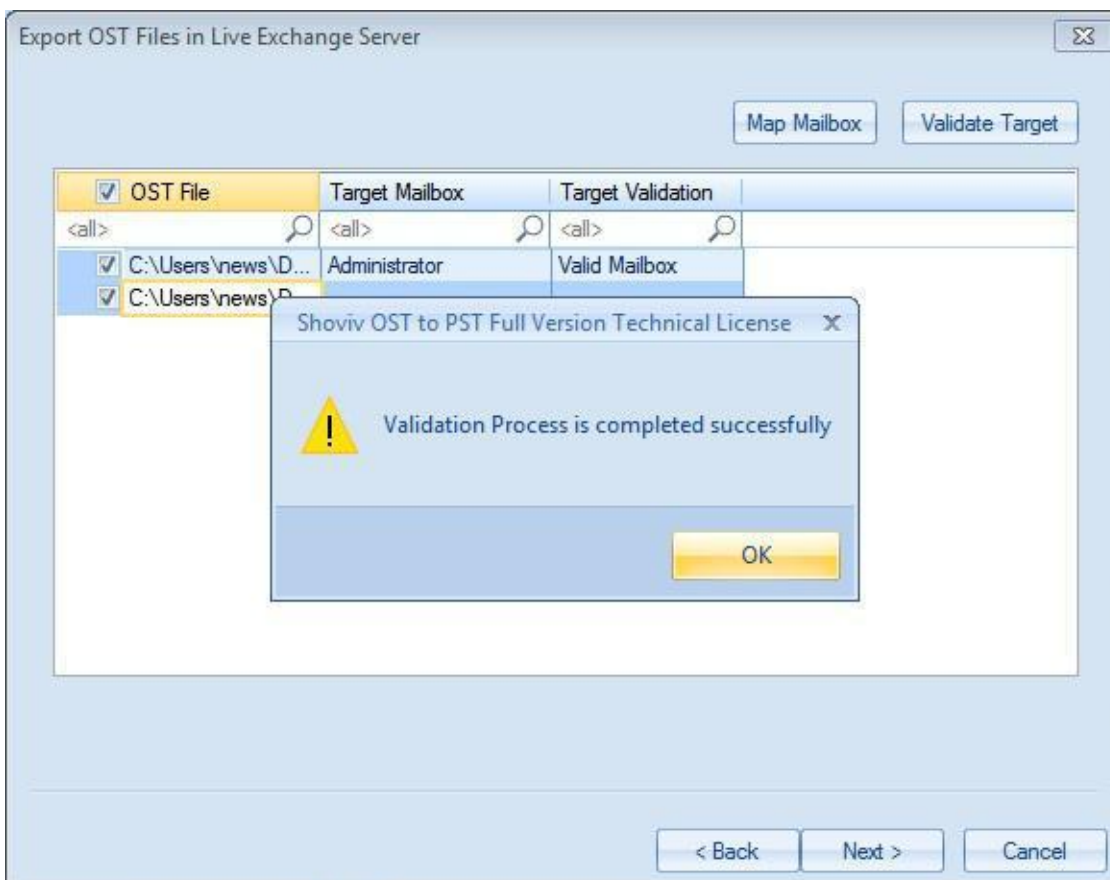




# Shoviv OST to PST



After click on **"Validate Target"** button and validation of target mailbox will be performed.





**5. After click on next button the Filter page will be shown. There are two options in Filter item**

**Process Message Class** : This Filter Adds Message Class using add button if you want to include or exclude then select message class.

After click on add button message class dialog will be pop-up. Some default message class shows in dialog list if you want to add new message class then type message class in edit box and click on add button.

Default message class never removes. Only user added message class will be removed.

**Process Item Date** : If you want to Message Filter according to date then select Date Filter.

Export OST Files in Live Exchange Server

Process Message Class

Include  Exclude

Process Item Date Range

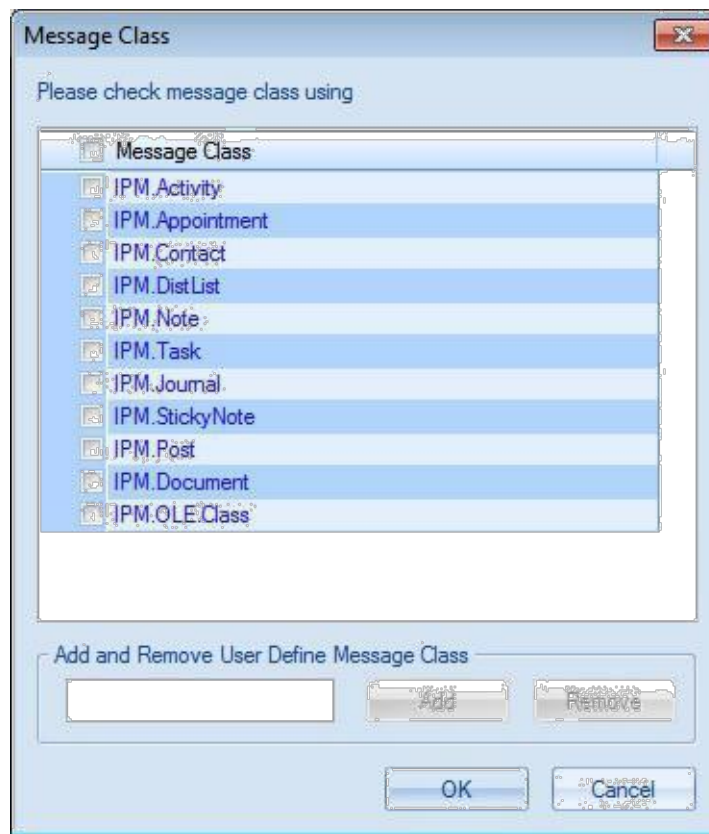
From: 04/04/2018 To: 04/04/2018

From	To
------	----

< Back Next > Cancel



Select Message Class using check box.



6. After click on next button Status will be shown.

*The Status wizard shows Folder Name, Item Count, Filtered Items, Process Item, Failed Items and status in this report.*

**Cancel/Stop button** : If you click on cancel/stop button all process will be stopped. After complete processing "**finish**" button will be activated.

**Save report** : It will help you to save report of process into HTML file i.e. filtered items, failed items etc.



# Shoviv OST to PST

Export OST Files in Live Exchange Server

Folder Name	Item Count	Processed Items	Filtered Items	Failed Items	Status
: From Source "C:\Users\news\Desktop\Test-OST File\Administrator@office2..."					
Calendar	31	31	0	0	Completed
Contacts	28	28	0	0	Completed
Contacts\{06967759-...	0	0	0	0	Completed
Contacts\A9E2BC46...	0	0	0	0	Completed
Contacts\Organizatio...	0	0	0	0	Completed
Contacts\Recipient C...	3	3	0	0	Completed
Conversation Action ...	0	0	0	0	Completed
Deleted Items	21	21	0	0	Completed
Drafts	16	16	0	0	Completed
Inbox	62	62	0	0	Completed
Journal	32	32	0	0	Completed
Junk Email	0	0	0	0	Completed
Junk E-Mail	0	0	0	0	Completed
NON_JPM_SUBTREE	0	0	0	0	Completed

Process 221 of 221 Item

Save Report

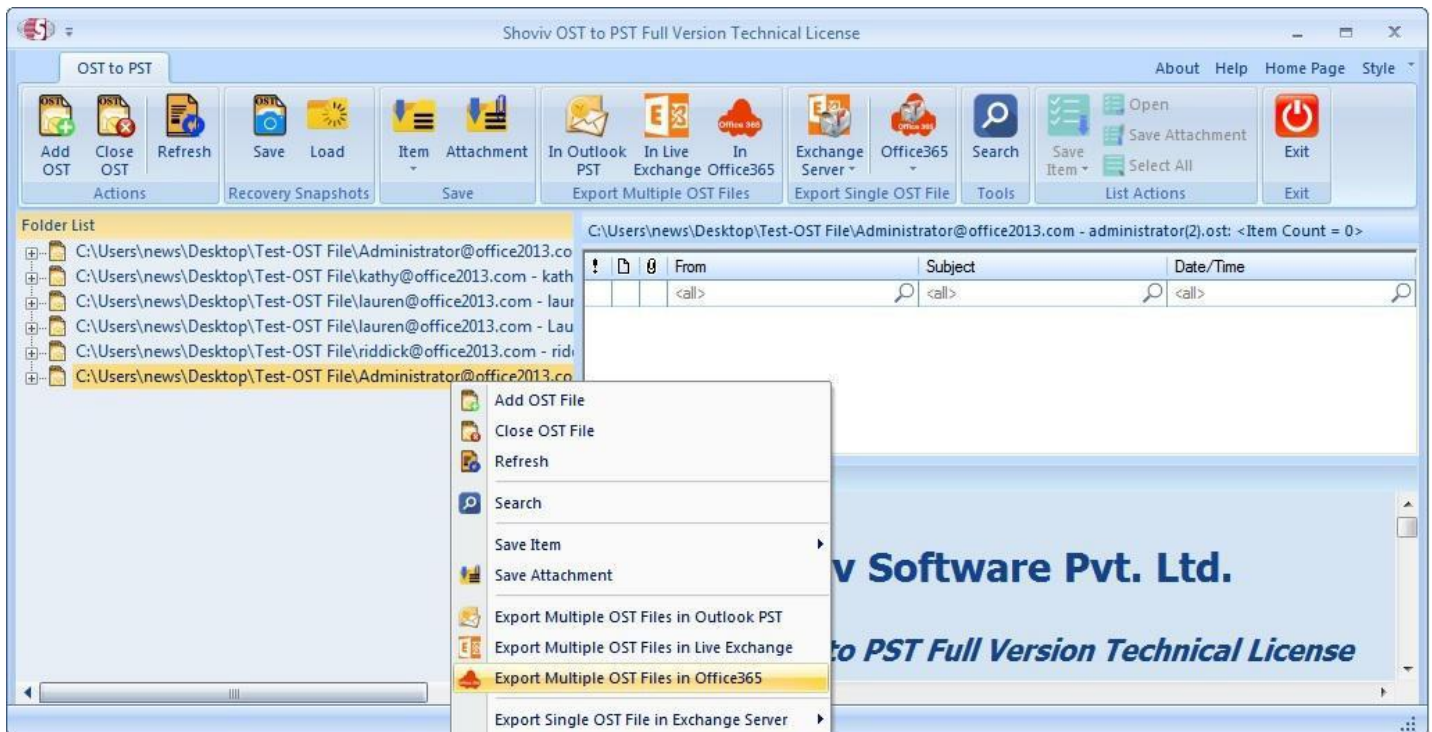
Back Finish Stop



## Export Multiple OST Files into Office 365

1. There are two ways to export items in office 365.

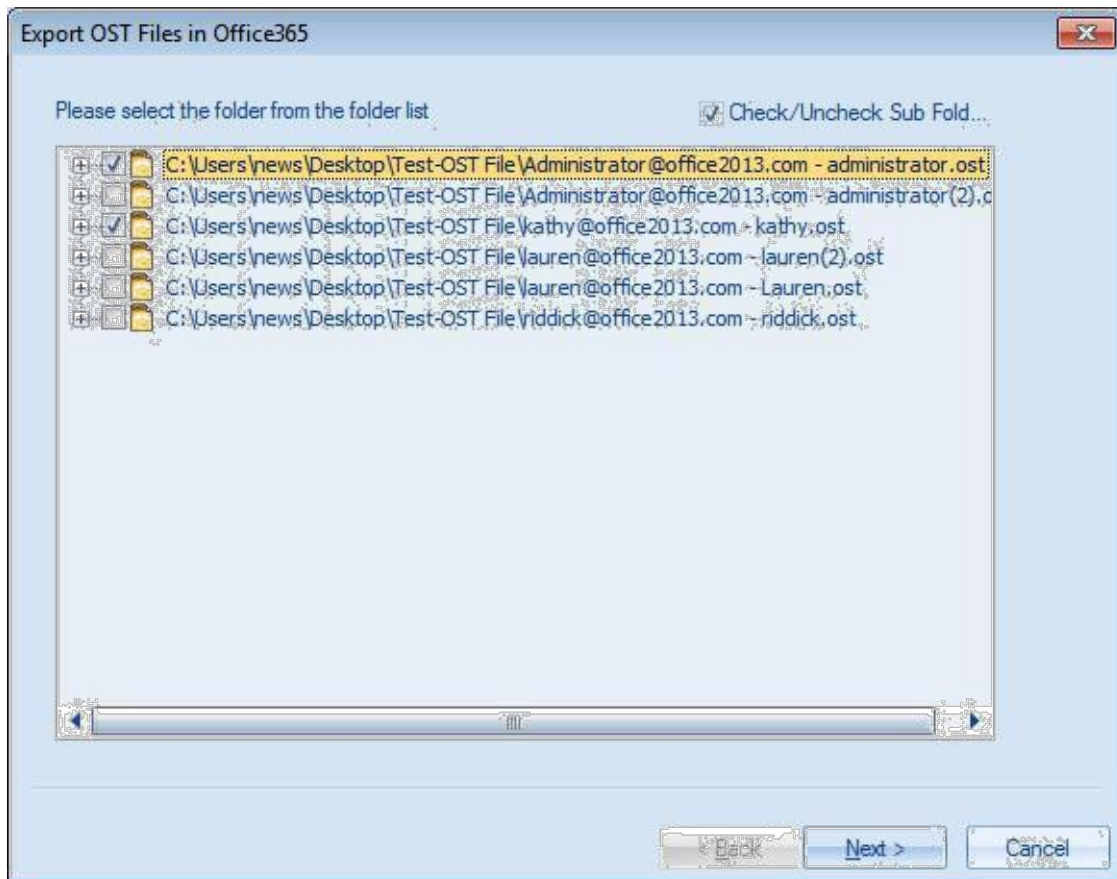
- **First Option** : Go to the Ribbon Bar "**Export Multiple OST Files >> In Office 365**" option.
- **Second Option** : Right click on folder list and select "**Export Multiple OST Files In Office365**" option.



2. After click on "Export Multiple OST Files In Office365" option wizard will be open.

**Check/Uncheck Sub Folder** : When you check this option click on any check box in folder list then all sub-folder automatically will be selected or un-selected.

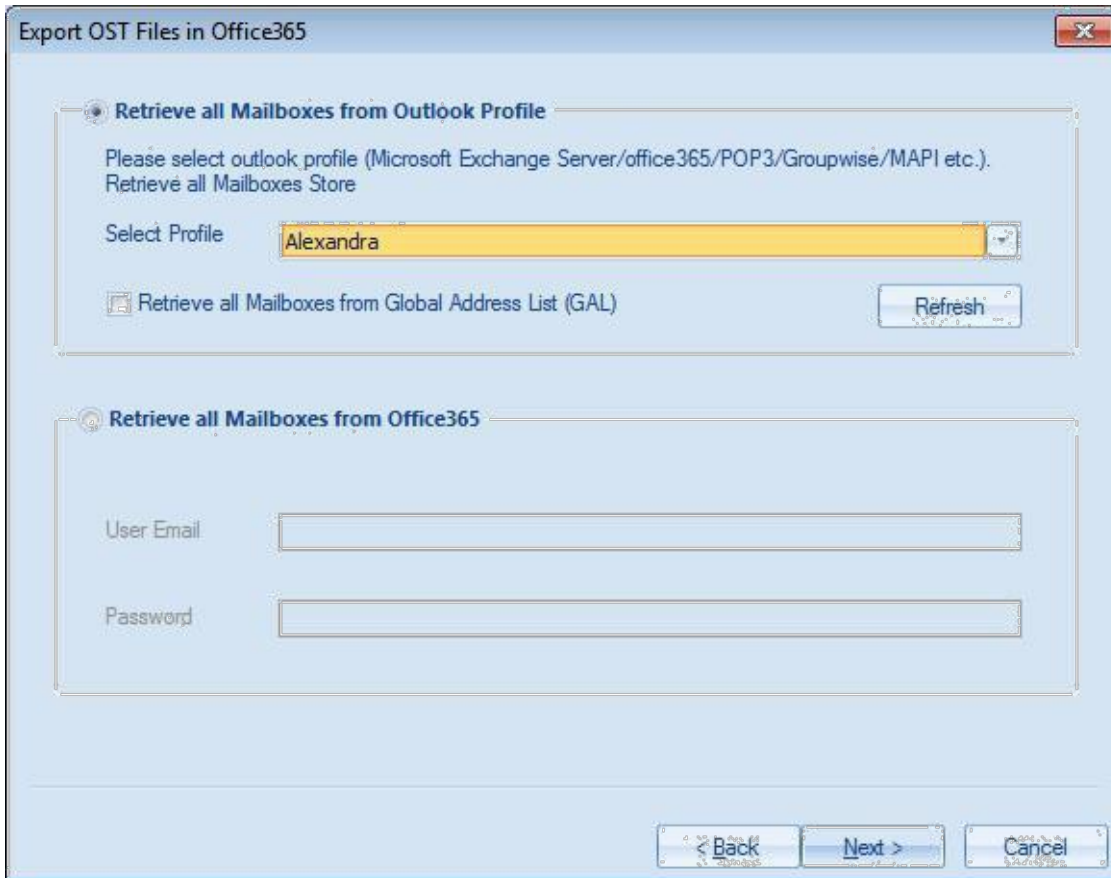
If this option unselected then you can click on any folder in folder list then particular folder will be selected or un-selected.



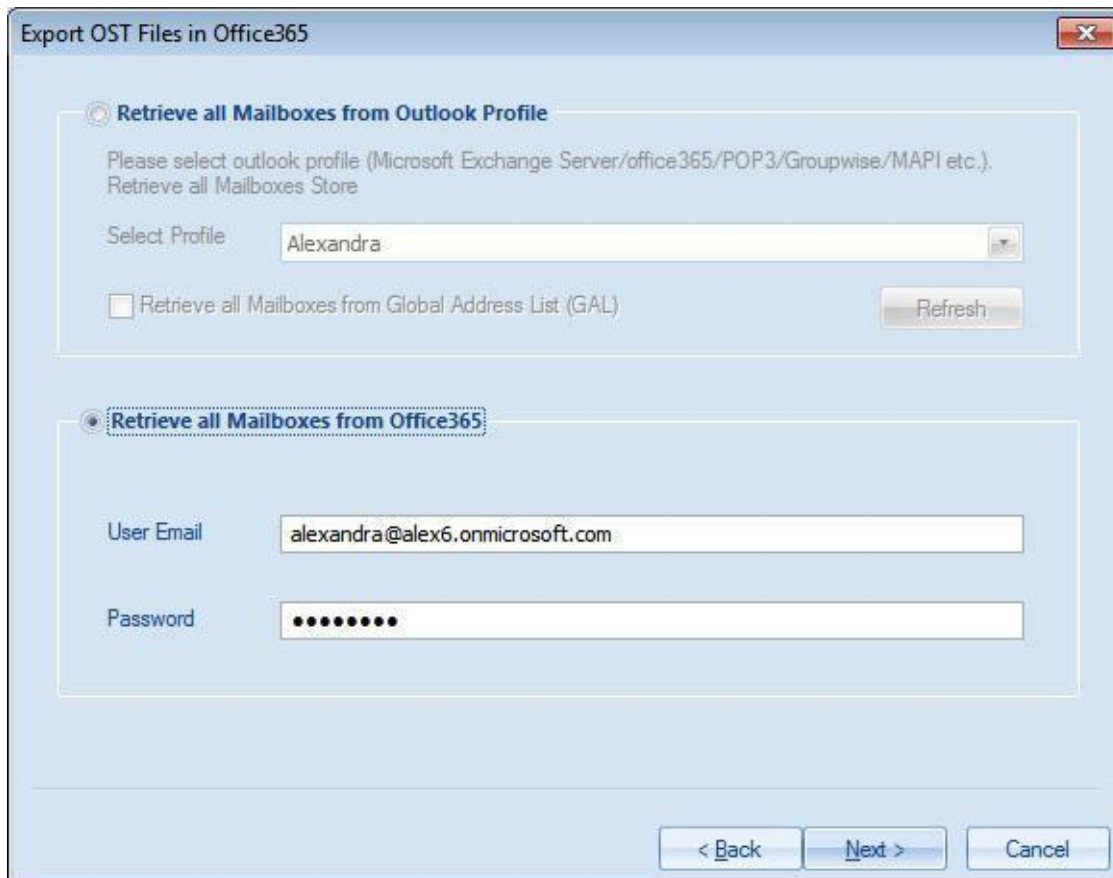
**3. After click on next button there will be option for selecting Outlook profile or Inputting Office365 mailbox credentials to perform migration process.**

**3.1 Retrieve All Mailboxes from Outlook profile :** Select Outlook Profile to get address list and then map them all with desire mailboxes

**Retrieve All Mailboxes from Global address list** Check box Will retrieve all addresses from global address list of selected Outlook profile



### 3.2 Retrive All Mailbxes from Office365 : Get list of mailboxes From given Office 365 user credentials.



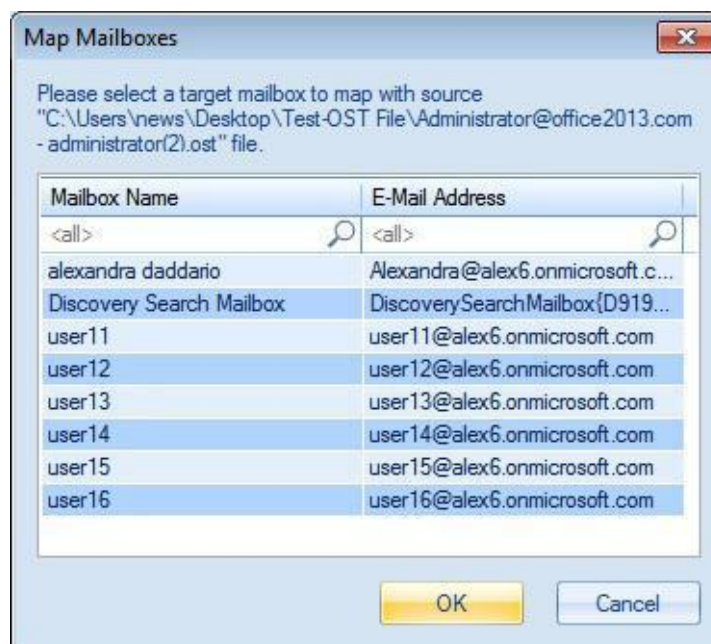


4. After click on next button then create profile for migration page will be appear. This page only appear when "**Get all mailbox from active directory(AD)**". Option will be selected from above page otherwise click on next button direct mapping page will be appear. In this page two option for selecting migration profile. First option is existing profile and another is create new profile.

- You have to choose each individual OST Files and map it with respective Office365 mailbox profile by clicking on map mailbox button, you can also validate office365 profiles to find out whether it does exist or not.

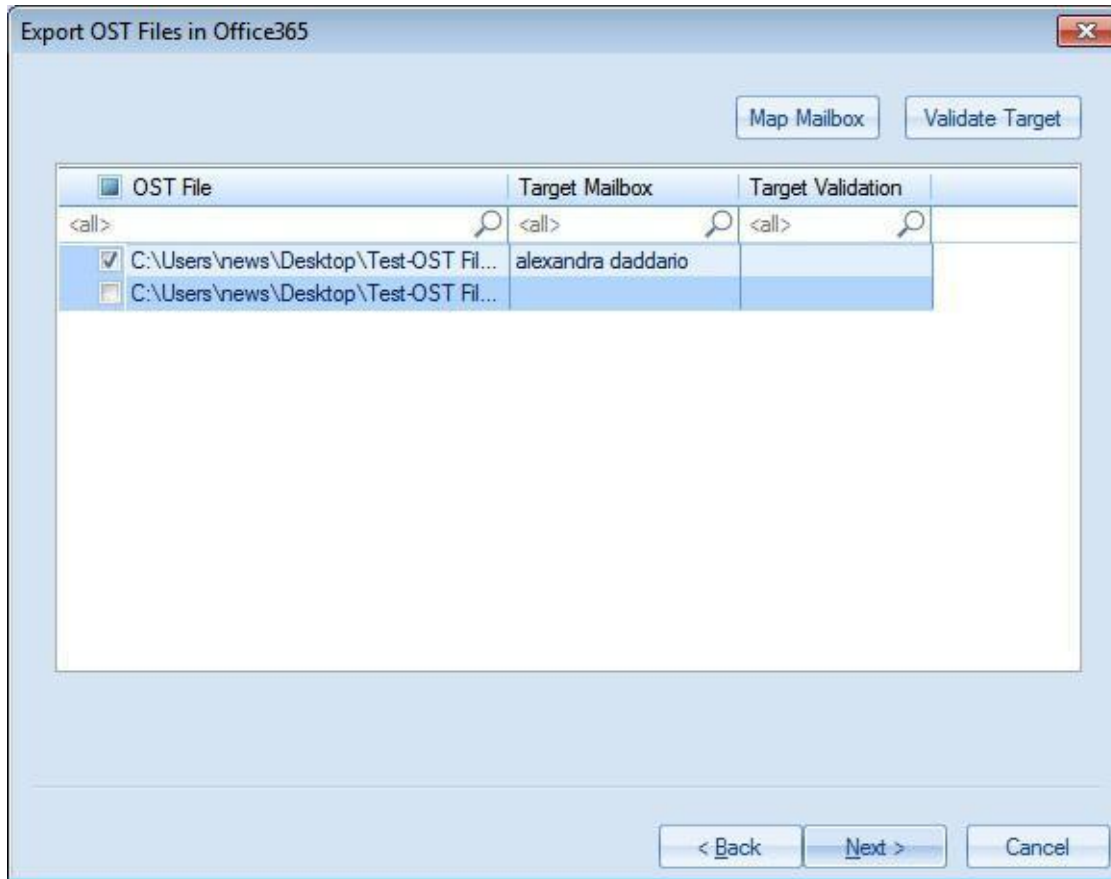


After clicking on "**MAP Mailbox**" button user mapping shown.





user information shown.



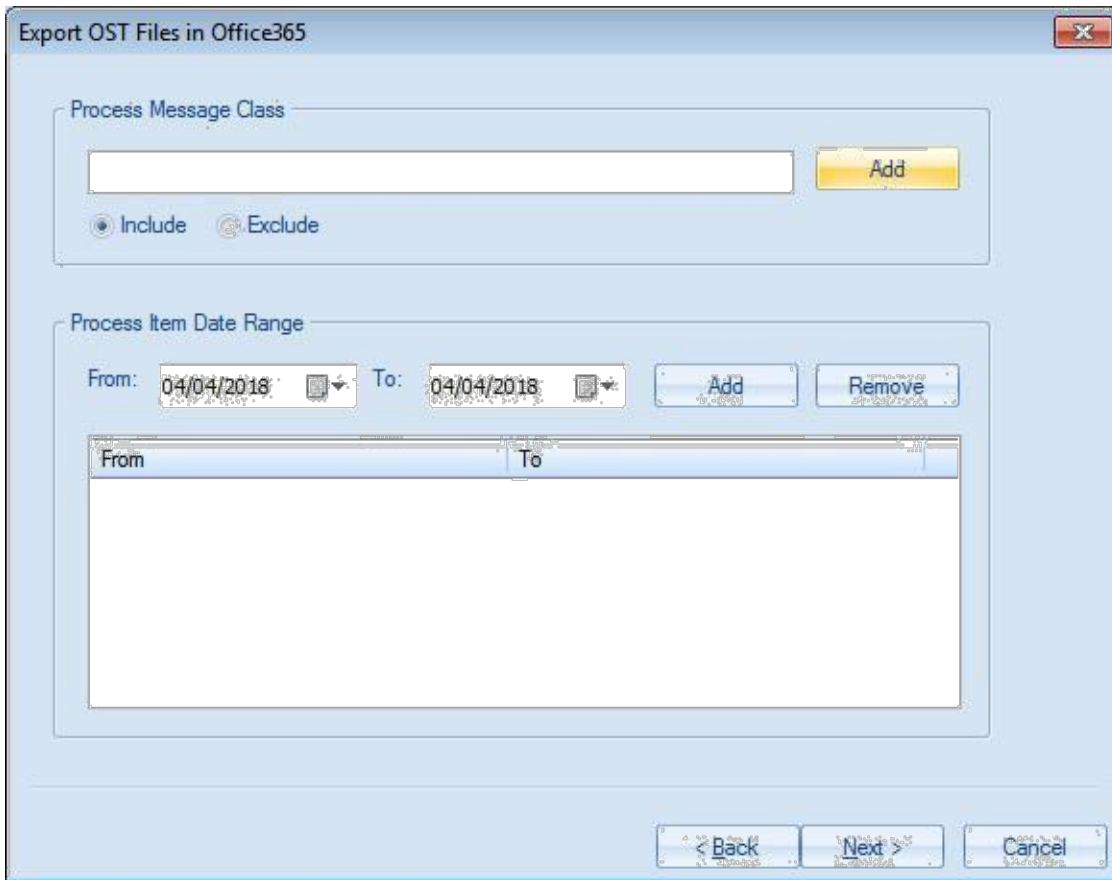
## 5. After click on next button the Filter page will be shown. There are two options in Filter item

**Process Message Class** : This Filter Adds Message Class using add button if you want to include or exclude then select message class.

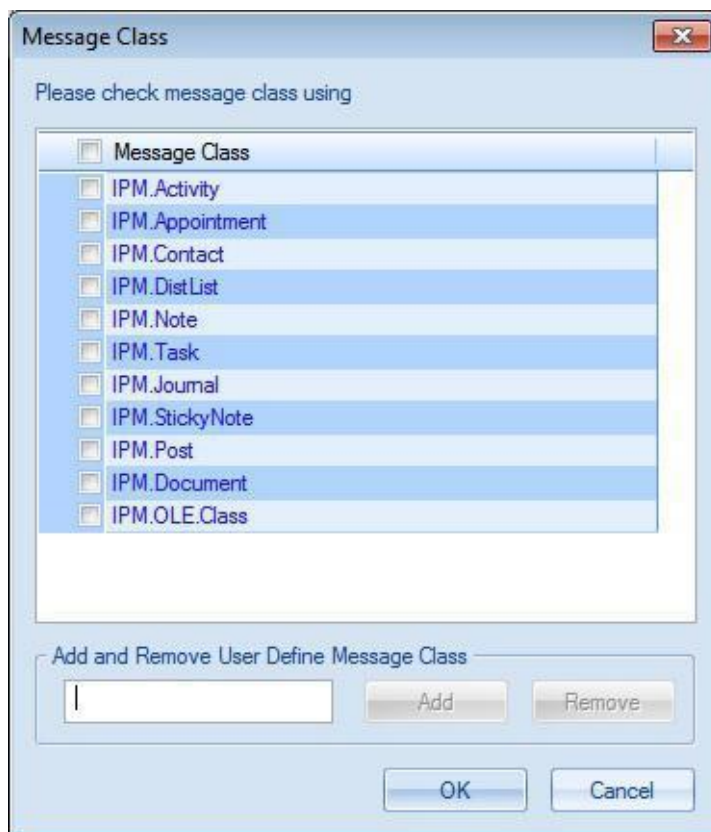
After click on add button message class dialog will be pop-up. Some default message class shows in dialog list if you want to add new message class then type message class in edit box and click on add button.



# Shoviv OST to PST



Default message class never removes. Only user added message class will be removed.





**Process Item Date :** If you want to Message Filter according to date then select Date Filter.

**6. After click on next button Status will be shown.**

**The Status wizard shows Folder Name, Item Count, Filtered Items, Process Item, Failed Items and status in this report.**

**Cancel/Stop button :** If you click on cancel/stop button all process will be stopped. After complete processing "**finish**" button will be activated.

**Save report :** It will help you to save report of process into HTML file i.e. filtered items, failed items etc.

Folder Name	Item Count	Processed Items	Filtered Items	Failed Items	Status
From Source "C:\Users\news\Desktop\Test-OST File\Administrator@office2..."					
Contacts	28	28	0	0	Completed
Contacts\{06967759-...	0	0	0	0	Completed
Contacts\{A9E2BC46...	0	0	0	0	Completed
Contacts\Organizatio...	0	0	0	0	Completed
Calendar	31	31	0	0	Completed

Process 59 of 59 Item

Save Report

< Back Finish Stop



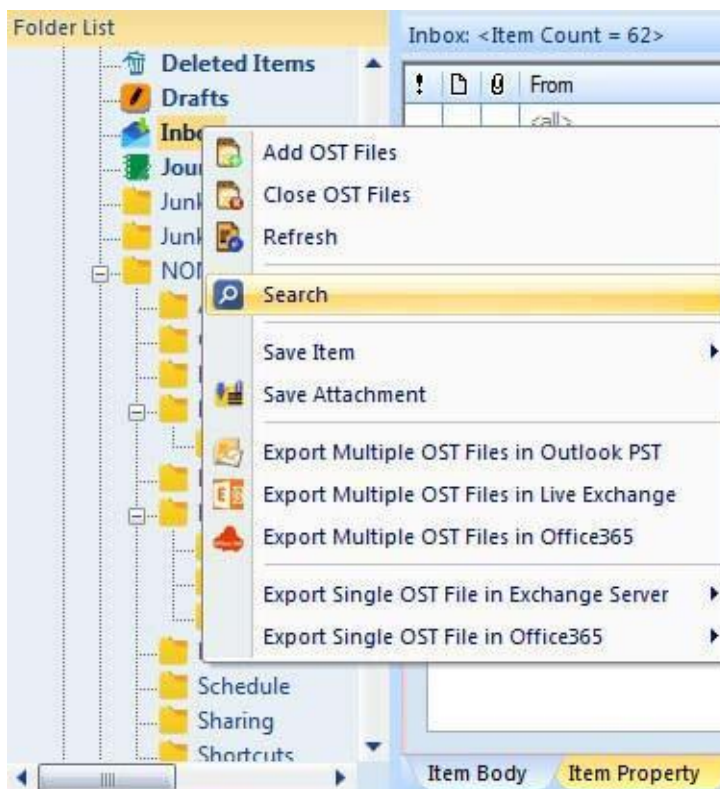
## Search

Search option used to search particular item. you can search multiple folder(s) items. Search based on subject, from, cc, to, bcc and read or unread message. Search also based on attachment name, attachment type, message class, message date.



**There are many ways to search the items.**

1. Right-click on the folder list and select search option.





## 1. General Tab:

If you want to search item by Subject, From, To, CC, BCC

**Subject :** If you want to search individual Subject name then select this option.

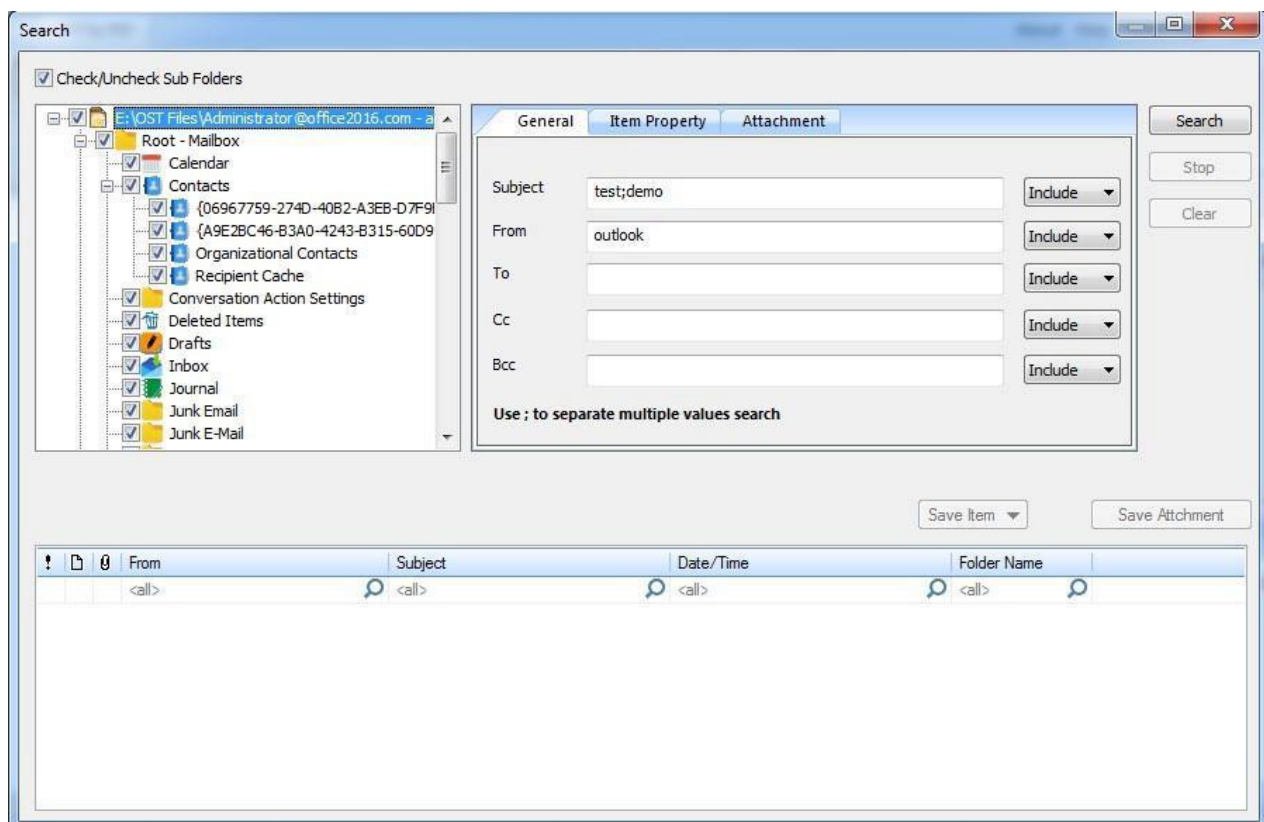
After click on exclude option software to exclude the items based on their criteria.

**From:** If you want to search by sender name. It allows the software to search for the particular messages sent by the specified sender. After click on exclude option software to exclude the items based on their criteria.

**To:** If you want to search specific name for the message recipient. It allows the software to search for the particular messages received by the specified recipients (To). After click on exclude option software to exclude the items based on their criteria.

**CC:** If you want to search specific name for the message recipient. It allows the software to search for the particular messages received by the specified recipients (Cc). After click on exclude option software to exclude the items based on their criteria.

**BCC:** If you want to search specific name for the message recipient. It allows the software to search for the particular messages received by the specified recipients (Bcc). After click on exclude option software to exclude the items based on their criteria.





## 2. Item Property :

**Read Status :** If you want to search read messages or unread message. This option offers you the following option.

1. All Items
2. Read Item
3. Unread Item

## Message Class: .

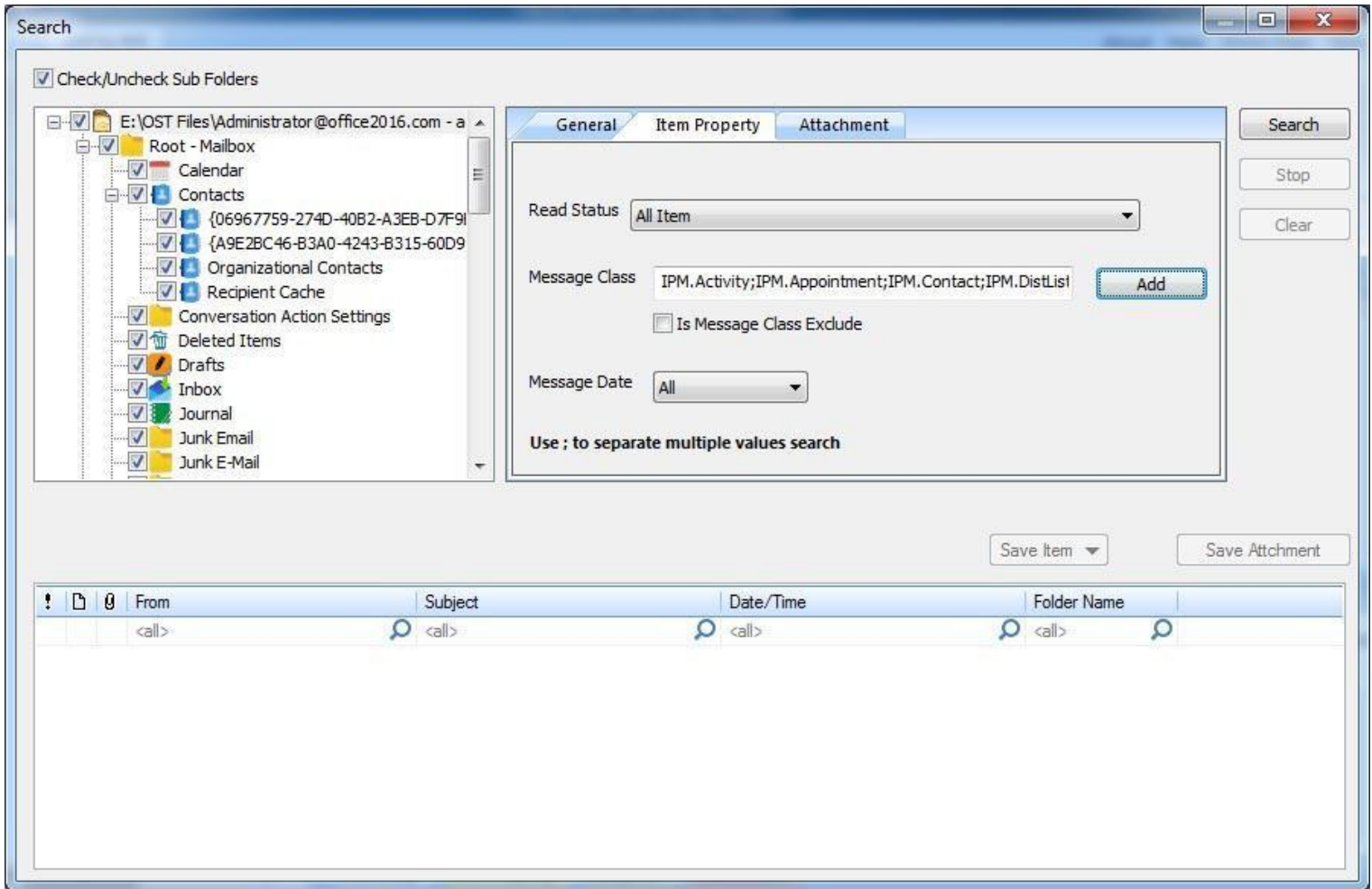
If you want to search by select message class select this option. Some default message class shows in dialogue. if you want to add new message class then type message class in the edit box and click on add button.

After click on exclude option software to exclude the items based on their criteria.

## Message date .

If you want to search according to date then select this option. There are seven ways to filter date as mention below:-

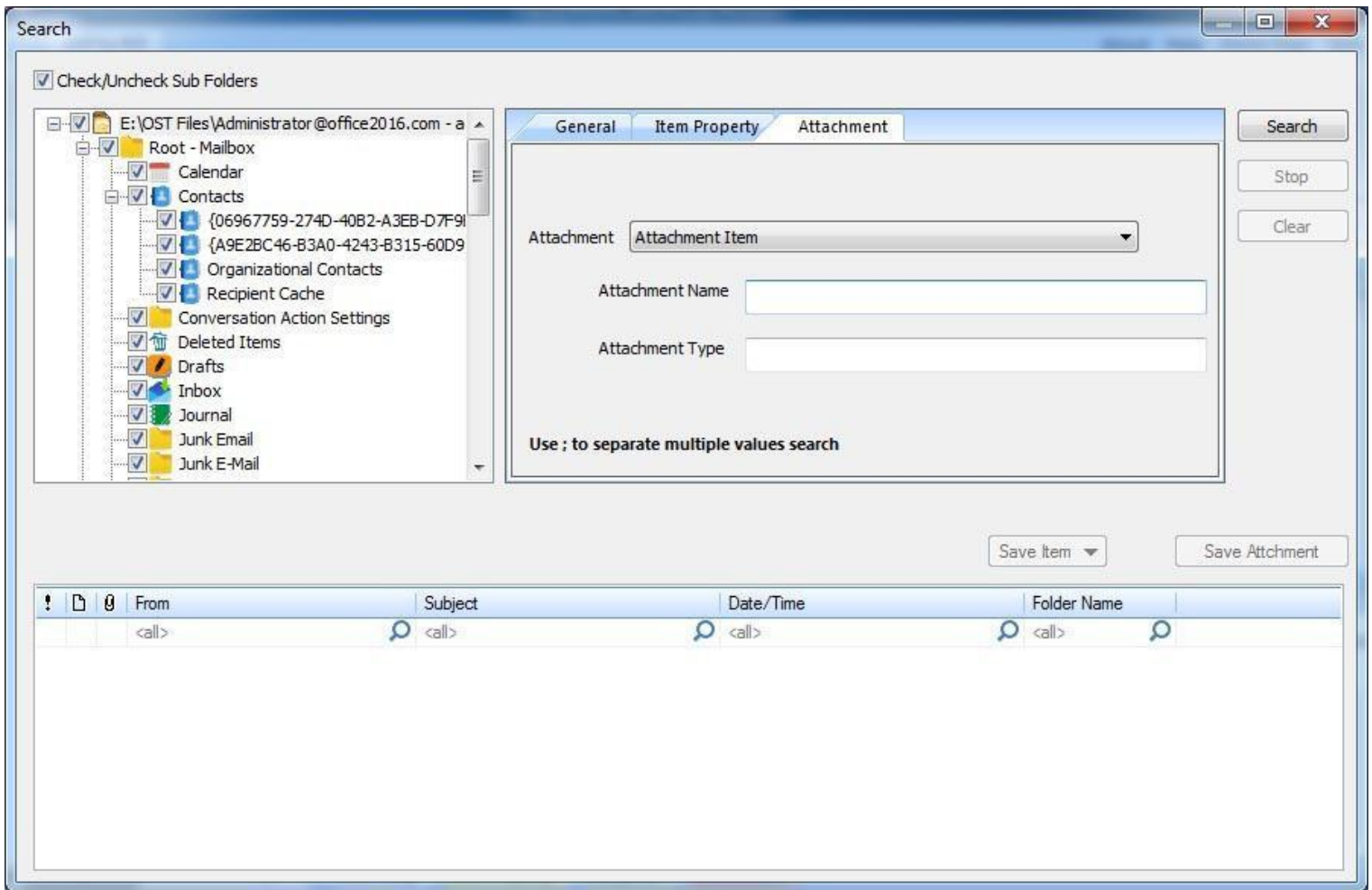
1. All
2. Last 7 days
3. Last 30 days
4. Equal
5. Before
6. After
7. After



### 3. Attachment :

**Attachment Name:** If you want to search by attachment name then select this

**Attachment Type:** If you want to search by attachment type then select this option.



**4. Save Item:** save searched items in the disk using following saving option. There are two options to save item.

- first option, go to the "**save item**" button.
- second option, right click on the item list and select the save item option.

There are many format to save.

- msg unicode
- Msg
- eml
- html
- cal
- Vcal
- Vcard
- rtf



# Shoviv OST to PST

Search

Check/Uncheck Sub Folders

E:\OST Files\Administrator@office2016.com - a

- Root - Mailbox
  - Calendar
  - Contacts
    - {06967759-274D-40B2-A3EB-D7F9}
    - {A9E2BC46-B3A0-4243-B315-60D9}
    - Organizational Contacts
    - Recipient Cache
  - Conversation Action Settings
  - Deleted Items
  - Drafts
  - Inbox
  - Journal
  - Junk Email
  - Junk E-Mail

General | Item Property | Attachment

Subject: test;demo [Include]

From: outlook [Include]

To: [Include]

Cc: [Include]

Bcc: [Include]

Use ; to separate multiple values search

Search [Stop] [Clear]

Search Result = "8"

Save Item [Save Attachment]

From	Subject	Date/Time	Folder Name
<all>	<all>	<all>	<all>
outlook71	outlook71 test	Wed 07/13/2016 10:58 AM	Deleted Items
outlook71	outlook71 test	Wed 07/13/2016 10:58 AM	Deleted Items
outlook71	outlook71 test	Wed 07/13/2016 10:58 AM	Deleted Items
outlook71	outlook71 test	Wed 07/13/2016 10:58 AM	Deleted Items
outlook71	demo	Wed 07/13/2016 11:31 AM	Journal
outlook71	demo	Wed 07/13/2016 11:31 AM	Journal
outlook71	demo	Wed 07/13/2016 11:31 AM	Journal
outlook71	demo	Wed 07/13/2016 11:31 AM	Journal



## About OST Recovery

More effective version 18.04 of Shoviv OST to PST has arrived, embedded with new features and look. Shoviv OST to PST allows you to recover corrupted/ damaged OST files. The software reads the corrupted OST file in a widespread way and then draw outs emails, related attachments of the emails.



If you want to see website then click on : <https://www.shoviv.com/>

If you have any problem about software then you can contact [support@shoviv.com](mailto:support@shoviv.com).

And if you have any problem about sales then you can contact [sales@shoviv.com](mailto:sales@shoviv.com).

The Shoviv OST to PST is fully functional and helps about the capability and accuracy of the software. You can download the trial version of Shoviv OST to PST to visit the website click on <https://www.shoviv.com/>.



## Support

We have an efficient support system to assist our customers with all issues related to using Shoviv OST to PST. The software comes with an embedded help manual that can be accessed by clicking Help -> Software Help in the menu-bar.

You can access the online help for Shoviv OST to PST Software at [support@shoviv.com](mailto:support@shoviv.com)

We also have live support wherein you can chat with our software experts at [support@shoviv.com](mailto:support@shoviv.com)



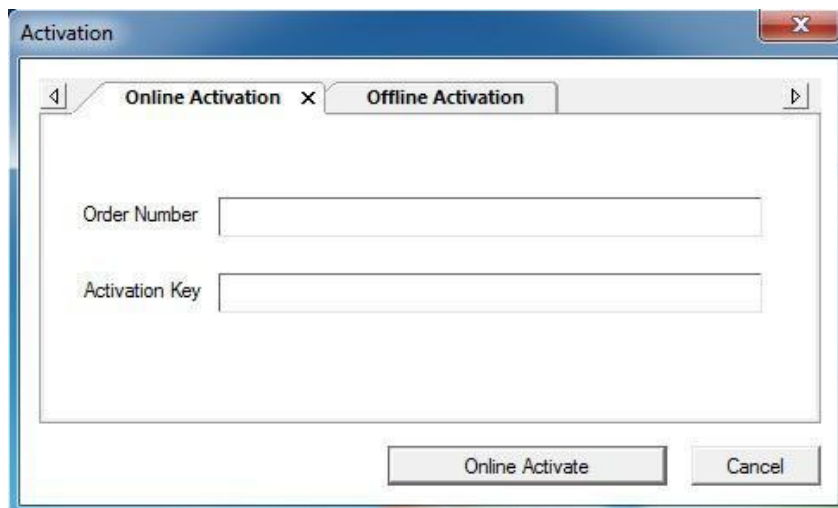
## Activate License



**Activation** - You can activate Shoviv product by two methods.

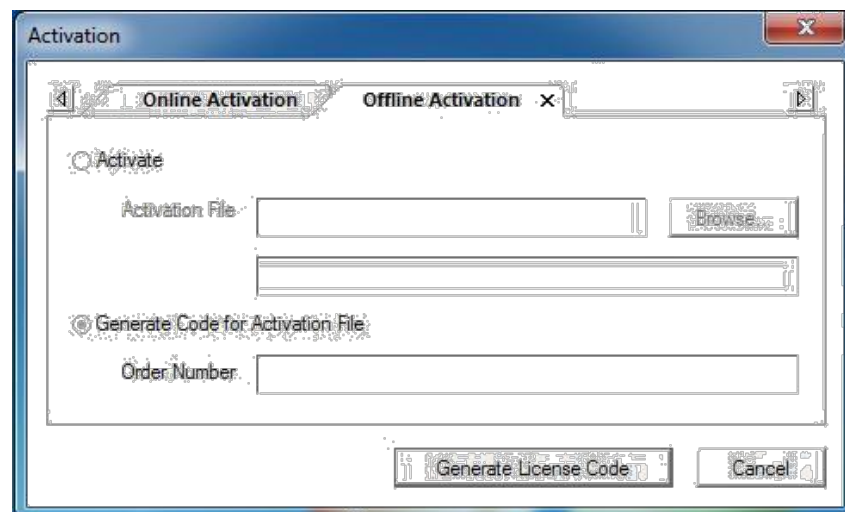
1. **Online Activation**
2. **Offline Activation**

### 1. Online Activation



When purchase or buy to Shoviv product/software then you will receive an email. Which will have an order number and activation key. By using this option you can activate this product online.

### 02. Offline Activation





If online activation failed or due to some technical reason you aren't abling to activate product then you can use offline activation method. Offline activation has two steps.

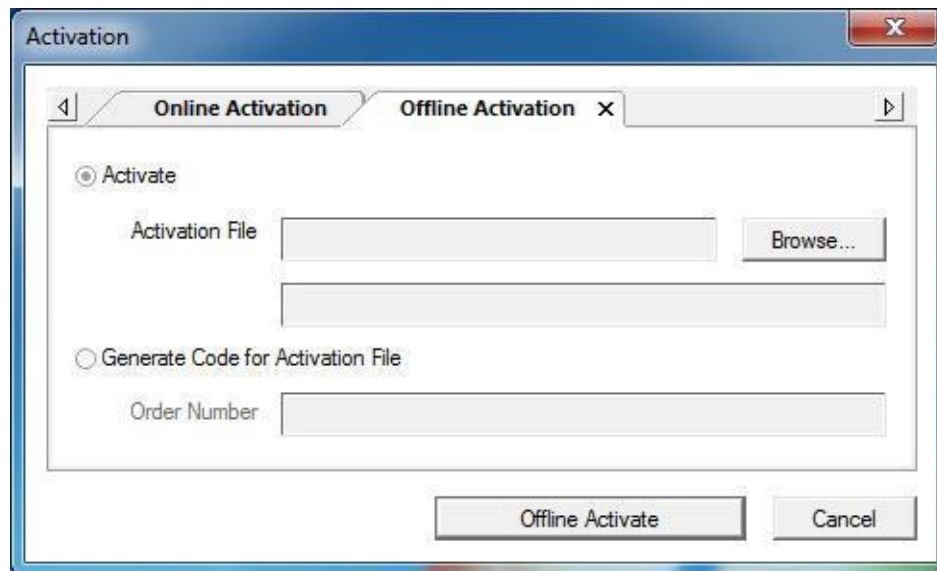
## 1. Generate Code for activation file

## 2. Activate

### 1. Generate Code for activation file

You need to enter order number in order number field and then click on generate license code button. a text file will generate on your desktop, you need to send that file to [sales@shoviv.com](mailto:sales@shoviv.com) by using this file we will generate activation file and send it to you on your registered email address within few minutes after receiving email/request.

### 02. Activate



After receiving activation file sent by Shoviv Software Pvt. Ltd. all you need to do is go to offline activation and browse activation file and hit the Offline Activate button.



## Buy Now

You must buy the full version of Shoviv OST to PST software to save entire recovered emails from corrupted or inaccessible OST files into PST, Live Exchange Mailbox, Office 365 as well as OST file items in EML or MSG file because the Trial Version of Shoviv OST to PST Software allows you to export only 25 items per folder from OST files.

You can purchase the software through Shoviv Software website:  
<https://www.shoviv.com>

For any other details related to purchase process, software activation process, email us at: [sales@shoviv.com](mailto:sales@shoviv.com)

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